

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Dan Robinson, Vice Chair
Brad Hopp, Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE
Wednesday, November 28, 2012
6:00 p.m.
Room 200, Northern Building
305 E. Walnut Street

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 23, 2012.

Comments from the Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Aging & Disability Resource Center of Brown County Board (October 25, 2012).
 - b. Aging & Disability Resource Center of Brown County Personnel and Policy Cmte (October 25, 2012).
 - c. NE Wisconsin Family Care Board of Directors (September 7, 2012)
 - d. Veterans Recognition Subcommittee (October 16, 2012).

Communications

2. Communication from Supervisor Sieber re: To direct the Human Services Department to work with the National Association of Counties (NACo) in promoting the NACo Prescription Discount Card Program to Brown County residents, non-profits and other Brown County Departments and to authorize the County Executive or his staff to sign Brown County up for the \$1 marketing reimbursement fee option. *Motion at September meeting: Hold until the November meeting.*

Health Department

3. Recommendation to Amend Chapter 38 Public Nuisance Ordinance, (4)(2)(a)(ii) Odor Violations to change the number of verifiable complaints that would initiate a citation from (the current) three (3) to two (2) verifiable complaints. *Motion at September Meeting: To send back to staff with the goal to look at different options, specific tools, and other avenues of action, and that an update from Sanimax and the Health Department be brought to the November meeting including what has been done and what steps are planned to solve the problem in the future.*

Human Services Department

4. Executive Director's Report.
5. Resolution re: To Authorize the Use of Placement in a Juvenile Detention Facility as a Disposition under Wis. Stat. § 938.34.
6. Mental Health Clinic Waitlist Reduction Strategy.
7. Financial Report for Community Treatment Center and Community Programs.
8. Statistical Reports.
 - a. Monthly Inpatient Data – Community Treatment Center.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
9. Approval for New Non-Continuous Vendor.
10. Request for New Vendor Contract.

Aging & Disability Resource Center – No agenda items.

Syble Hopp – No agenda items.

Veterans Services – No agenda items.

Other

11. Audit of bills.
12. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a budget and regular meeting of the **Brown County Human Services Committee** was held on Tuesday, October 23, 2012, at ASPIRO – 1673 Dousman Street, Green Bay, Wisconsin.

Present: Chair Evans, Supervisors La Violette, Robinson, Hopp, and Haefs
Also Present: Supervisors Van Dyck, Kaster, Williams, Jamir, Clancy, Landwehr, Brian Shoup, Mary Johnson, Jeremy Kral, Jim Hermans, Jerry Polus, Judy Friederichs, Deschane, Other interested parties

I. Call Meeting to Order:

The meeting was called to order by Chair Pat Evans at 5:30 p.m.

II. Approve/Modify Agenda:

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to approve.

Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of September 26, 2012.

Motion made by Supervisor LaViolette, seconded by Supervisor Hopp to approve.

Vote taken. MOTION CARRIED UNANIMOUSLY

Non-Budget Items

1. Review Minutes of:

- a. **Aging & Disability Resource Center of Brown County Board (Aug. 23, 2012 and Sept. 27, 2012).**
- b. **Aging & Disability Resource Center of Brown County Personnel and Policy Cmte (Aug. 23, 2012).**
- c. **Community Options Program Planning Committee (September 24, 2012).**
- d. **Human Services Board (September 20, 2012).**

Motion made by Supervisor LaViolette, seconded by Supervisor Robinson to suspend the rules to take items 1a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Robinson, seconded by Supervisor LaViolette to approve 1a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public – Non-Budgetary Items

Report from Human Services Chair, Patrick Evans

Evans thanked everyone for coming and thanked Mike Duschene from ASPIRO for allowing the committee to have their meeting at their facility. He thanked committee members for taking the initiative in asking really good questions beforehand and Human Services Director Brian Shoup for answering those in an efficient and expedient fashion, he believed it helped a lot and informed that the information would be sent out to the other Supervisors as well (info attached). Evans continued with thanking the County Executive for funding a lot of the programs that were non-mandated and that the

III

committee supported many years. He appreciated the understanding that these programs were pertinent to the people of Brown County. The human services committee, human services board and human services department, over the years, they have gone out and worked with the providers and the community and really understand the programming that was needed specifically for the people of Brown County. This budget had been able to achieve that.

Drug Court

2. Update on Drug Court by Judge Zuidmulder.

Judge Zuidmulder appreciated the opportunity to speak before the Committee. Drug Court was started in July of 2009. He informed that he had been before this committee, several other committees and the County Board on a regular basis. These were local funds, therefore he had an obligation to come back with an update and the Committees were entitled to have an accounting on a regular basis. Zuidmulder provided a handout (attached) and briefly went through it with the committee. He added that every drug court nationally had a different population model. They take the toughest cases, the people that had been on probation, had been in the county jail and in prison. They determine the people of Brown County who had alcohol or drug abuse problems that appear to be the engine driving their criminal behavior. Once they are convicted of a felony, they report for sentencing to the judge, and their sentence is they are put on probation for three years, but a condition of probation is that they successfully complete the Drug Court. They had to sign up and be willing to be in the Drug Court. Once they are in the Drug Court they are tested at least four or five times a week to ensure they are clean. Then they require 180 days of sobriety. The average graduation is 14 months. Most of these people have been abusing since they were 12-14 years old.

He believed that this was a tool in the toolbox that the criminal justice system had. He believed when you look at the numbers with regard to the public dollars used to confine people in jail and prison and look at this public expense as it was being directed and you look at the number of people in this profile that had graduated from Drug Court, who have a job in the community, supporting their family and are crime free, this was money that he believed was well spent.

Zuidmulder thanked the County Executive for supporting the Drug Court and keeping this program in this budget.

Evans encouraged all to attend a Drug Court proceeding, they were powerful and impressive. Responding to a question from Robinson, Zuidmulder informed that as the Chief Judge of this district he encouraged Judges of Brown County to look at specialty courts. He had been following closely the Veterans Court. He believed there was discussion regarding mental health court. Zuidmulder stated the problems were that it required someone who could really take a hold of it. He knew that the Sheriff's Department felt on a regular basis that there were people in the jail population that they were unequipped to handle. The mental health court was designed to identify those people and get them out of that setting as it was counterproductive and costing a lot of extra money. Robinson believed that this needed to be addressed and it was a real pressure point and he heartedly encouraged to be looked at. Supervisor LaViolette seconded Robinson's comments and thanked the Judge and his team for their leadership, passion and forward-thinking brought to these issues, they were grateful.

Motion made by Supervisor LaViolette, seconded by Supervisor Hopp to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

III

Human Services Department

3. Resolution re: Change in Table of Organization Human Services - Electronic Medical Records (EMR) Nurse Coordinator.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to approve.

Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Resolution re: Change in Table of Organization Human Services – Delete Terminal Operator I and Economic Support Specialist II.

Motion made by Supervisor Robinson, seconded by Supervisor La Violette to approve.

Vote taken. **MOTION CARRIED UNANIMOUSLY**

5. Resolution re: Change in Table of Organization Human Services LTE Social Worker/Case Manager.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to approve.

Vote taken. **MOTION CARRIED UNANIMOUSLY**

Robinson questioned what they anticipated for 2014. Shoup informed that they anticipated the Family Care foldout. They had already taken on temp positions, which was not required. It was not an issue.

6. Financial Report for Community Treatment Center and Community Programs.

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

7. Statistical Report (Combined).
- a. Monthly Inpatient Data – Community Treatment Center.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to suspend the rules to take items 7a-d together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Robinson, seconded by Supervisor La Violette to approve items 7a-d. Vote taken. **MOTION CARRIED UNANIMOUSLY**

8. Approval for New Non-Continuous Vendor.

Motion made by Supervisor Hopp, seconded by Supervisor La Violette to approve.

Vote taken. **MOTION CARRIED UNANIMOUSLY**

9. Request for New Vendor Contract.

Motion made by Supervisor Robinson, seconded by Supervisor La Violette to approve.

Vote taken. MOTION CARRIED UNANIMOUSLY

Aging & Disability Resource Center, Health Dept., Syble Hopp, Veterans Services – No agenda items.

****BUDGET REVIEW**** - 5:51pm

REVIEW OF 2013 DEPARTMENT BUDGETS

Comments from the Public – Budgetary Items

Nan Bush – 4510 Choctaw Trail, Hobart

Ms. Bush stated the following:

Dear Mr. Evans and members of the Brown County Human Services Committee,

Please strongly consider granting the request for funding by the Brown County Human Services Department Child Protective Services for additional staff. As a non-profit organization, CASA (Court Appointed Special Advocates) of Brown County, of which I am a volunteer child advocate and Board member, works closely with BCHS Child Protective Services, offering our most vulnerable children – those who have been abused or neglected – hope of a safe, loving, permanent home.

The need is urgent. As you are no doubt aware, BCHS is on pace to receive 5,000 referrals of possible child abuse and neglect in 2012 – this is up considerably from recent years. Without this additional staff, more of these cases are not as adequately investigated and followed up upon.

Protecting the rights and safety of abused and neglected children is one of society's most fundamental obligations. Please grant this request. Thank you for your attention and support of this critical issue!

Mike Deschane – ASPIRO – 1670 Dousman St., GB

Mr. Deschane stated: ASPIRO believes that people with disabilities are worthy of the dignity that comes with earning a regular paycheck. It is evident that so does Brown County and its Human Services Department.

Over the last ten years, people with disabilities who work in our Stiles Road or Dousman Street production facilities have earned more than \$5,775,000 in wages.

This was made possible by our production revenue and the funding from Brown County and its Human Services Department.

ASPIRO's Board of Directors, employees and people with disabilities we have the privilege of serving join me in expressing our thanks.

Terri Refsguard – Executive Director, NEW Community Shelter, Mather St., GB

Ms. Refsguard provided supporting informational documentation (attached), thanked the Committee for the opportunity to speak and stated the following:

I would like to thank the number of Human Services Committee members that attended an informational meeting held at the Shelter this past July. The results of that meeting (I believe I shared with you all following the meeting) were so very positive.

At that meeting we confirmed:

III

We (NCS) is able to provide safe, effective, and quality services to those who struggle with

Co-occurring or dual disorders because of the solid relationship we share with the county's professionals. We are able to do so in a timely way because of the ongoing communication we share. We also acknowledged the inclusion of Law Enforcement within that team.

The funds received from the Brown County Contract are specifically targeted toward serving those residents with Co-occurring or Dual Disorders (both mental health issues and alcohol/drug issues). The New Community Shelter is committed to serving homeless individuals with mental health or co-occurring substance abuse challenges.

In 2011, 401 (46%) program participants had serious mental health issues. Of those, 250 (62%) were diagnosed with a Co-occurring disorder. This constitutes 29% of the residents served at the New Community Shelter.

The number of individuals served with mental health issues has continued to increase over the last several years. The New Community Shelter has identified this growing population and altered programming to better serve these individuals. We've added a full-time Addictions Counselor to our team of professionals. We continue to see the positive impact that addition has made.

The support from Brown County is highly valued by the New Community Shelter, and the contract is essential to continue providing the quality services and programming.

This evening I do not request any more funding than we received last year, BUT I respectfully request that there be consideration for no cuts as well.

We've got a GREAT efficient and skilled team of providers all working together to support our community's most vulnerable/most chronic individuals. My hope is we can continue to move forward as a cohesive team in an effort to not duplicate services and hopefully in the end.....save the county, the city money as we move forward and more appropriately to better serve that most difficult population.

I would ask is that the Human Services Committee as well as the entire County Board please seriously considers impactful support for The Human Service Department – professional staff and the resources and tools available to them. The ability to be efficient & effective with the resources and services they have available is so very important.

We see first-hand the need for additional psychiatric services. The current wait time of 3-4 months to see a psychiatrist or nurse prescriber is typical. This long wait leads to utilization of other services-such as Police, Rescue, Crisis Center, Diversion, and the Community Treatment Center. These other costly services would be avoided if individuals were able to get in to see a psychiatrist more quickly.

In closing, I hope we all agreed that there is a need now to begin putting a plan in place targeted to reduce the number of people identified as Chronic (circling in and out of services), and work to reduce the cost of services by seeking out the most effective means to address issues before individuals become chronic, and finally place our focus on providing more effective services to those with co-occurring diagnosis.

On behalf of the New Community Shelter I thank you for the many hours of time and research you each must go through as the Budget Process progresses. I don't envy the challenges and struggles of your decision making. Thank you for all you do for the citizens of Green Bay & Brown County.

Terence O'Grady, 475 Alpine Dr., GB

O'Grady thanked the committee for their continued support of places like ASPIRO, which played a crucial role in the lives of Brown County citizens like his son. They provide people chances to do meaningful work. At ASPIRO his son was able to work, he had success, and he had a community that supported him and cheered him on and gave him confidence that may be hard-pressed. He thanked everyone again for their support and encouraged their continued support for ASPIRO.

Karen Faulkner, Golden House, 1120 University Ave., GB

Ms. Faulkner thanked the committee for their time to speak and stated the following:

I have been speaking about domestic violence a lot this month, more than usual. There are two reasons-one, it is Domestic Violence Awareness Month. But more notably, this has been a year filled with tragedy. Not only are we all aware of the events from the weekend in Brookfield, but right here in Brown County we have lost 5 lives to domestic violence.

This tragic loss of life combined with the many near misses and the thousands of victims looking for help all year show clearly why our community needs Golden House. Last year, Golden House worked with more than 1,300 victims and we have already served 1,255 by October 1st this year. The majority of victims and their children need safety planning, legal advocacy and support in our Outreach Programs, 459 (248 children) needed shelter because they became homeless because of a domestic violence incident or history of domestic violence.

I truly appreciate the commitment of the County Executive's Office and the Brown County Human Service Department to continue funding and partnership with Golden House for 2013. I have had the opportunity for many conversations with Jim Hermans to discuss how we can better serve and support families, especially those that we are both serving. Very often victims need our assistance and support in reporting abuse from the abuser to the children. In some situations, shelter and support services from Golden House are the only things helping a mother and child stay together and not becoming an ongoing child protection case. Cooperation from our staff and the Human Services staff can get necessary services to children and keep them safe. And as regular/mandated reporters, we are able to make reports of child abuse and neglect if needed.

All of this is also available and happening with the Adult Protection Services Unit as well. Just this month, we have been offering support and shelter to a 75 year old woman that is being abused by her caregivers. Unfortunately, we are seeing more instances of this than in the past.

Our efforts and our partnership are so vital to the health of this community-to the safety of our most vulnerable, children and elderly and victims of crime. Thank you for your ongoing support.

***Comments from the Public – Budgetary items ended at this point.*

Haefs questioned if there were any carryovers and stated that back in the 90s they used to have carryovers in the millions. He stated that they had to keep any carryovers in mind in case any requests to fund came up in this budget. Secondly, Haefs brought up administrative pay raises and questioned if the non-unions were receiving anything. Maricque responded that there were no pay raises in the Executive's budget. A brief discussion ensued with regard to employees being moved to the high deductible health care plan. Haefs stated he was trying to figure out if employees were being asked to pay more for things but yet there were no pay raises, etc.

III

Veterans' Services

10. Review of 2013 Department Budget – Pgs. 130-133 in the Proposed 2013 Annual Budget Book.

Veterans' Services Officer Jerry Polus informed that he had anticipated in the next few years a large number of returning veterans. Polus stated that he was very pleased with the budget.

Robinson questioned when the Veteran's Services Clinic was due to open. Polus informed that they anticipated around July/Aug, 2013. Will there be any future budgetary impact for their office. Polus responded that he did not think so. There will be patients coming from 50-100 mile radius but they would be served by the VA Clinic. He believed there would be minimal impact to the office.

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to approve the 2013 Veterans' Services budget. Vote taken. MOTION CARRIED UNANIMOUSLY

Aging & Disability Resource Center

11. Review of 2013 Department Budget. – Pgs. 90-96 in the Proposed 2013 Annual Budget Book.

ADRC Director Devon Christianson thanked the committee for their continued support and couldn't thank Brown County enough for their wonderful partnership and stated the following:

Overall their budget had remained consistent and stable for 2013. They had been able to capture additional federal revenue and private donations to help us with their initiatives that focused on keeping older adults at home as long as possible and keeping disabled adults independent, productive and flourished in the community-engaged in work, transitioning from school, and preventing further health crisis. Some initiative were:

- Rural Nutrition Outreach Program-attract younger participant
 - Our nutrition sites are challenged to attract younger participants. In order to refocus our programs and engage the baby boomer population, we intend to conduct an asset assessment of these rural communities, explore the interests of current attendees of our nutrition sites, and mobilize informal and volunteer support. Through a generous private donation, we will add a .5 Rural Outreach Coordinator. The goals are to increase participation and reach isolated older adults who are at risk of falls and institutionalization. Our nutrition sites are in need of new programing and modern environments in order to reach baby boomers. Modernize our current programs and extend our reach
- Prevention
 - Prevention is the key to creating the cost savings needed to continue the expansion of the long awaited Family Care program in Brown County. Evidenced based classes and programs need to grow by developing stronger partnerships with Brown County health care systems and wellness programs. The current success of ADRC falls prevention programs has demonstrated savings to Medicare/Medicaid and Brown County health care systems. Medication Management, falls prevention, managing chronic conditions, enable caregivers to continue their complicated and stressful roles. Prevention activities, through the addition of a Prevention Coordinator, at the ADRC we be capitalized upon and expanded. Evidenced based programs, create partnerships with health systems, reduce falls
- Volunteer Benefit Specialist-34% of their work load happens in the 4th quarter

III

- The increasing aging population and complexity of benefit programs require the ADRC to find more effective ways to manage the growing contact volume in the Benefit Specialist Program. The specific knowledge and expertise require that the ADRC Benefit Specialist staff receive intensive monthly training provided by the State. We intend to develop a Volunteer Benefit Specialist Program to increase our capacity to serve our growing population. The Volunteer Program will allow the ADRC to provide additional group education programs and make additional support available during the busy annual Medicare Part D prescription drug enrollment periods each year

Positions Added:

- .5 Rural Outreach-donation LTC
- .5 Disability Benefit Specialist-to make full time position-MA Claiming to help fund
- 1.0 FT Accountant Clerk: Increasing responsibilities and complexities of funding sources, ability to capture additional MA with closer monitoring.

Positions Simply Put on the Table of Org:

- Prevention Coordinator 1.0
- Prevention Specialist .13 5(hrs.)
- Caregiver Support Group Facilitator .03 (4 hrs. month)
- Dietician .04 (5 hrs. a month)
- Nutrition Outreach .25 Sherry Sinkula

Deleted Position:

- Nutrition Site manager-was held on table for too long-was at curative
- Clerk II-being replaced by Accountant 11

With regard to the decrease in contracted service re: meal service, the decrease was in essence to save money and it won't affect the number of meals or availability. Robinson questioned the explanation for the increase in donations. Donations had increased because they had put an effort towards trying to offer that opportunity to donate. They moved towards a billing system, etc. Christenson informed that the half time Rural Outreach Coordinator was being funded 100% by a private donation for a two year limited term. Robinson thanked the anonymous donor for their contributions.

- a. **Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Aging & Disability Resource Center).**

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to approve the ADRC budget along with item 11a. Vote taken. MOTION CARRIED UNANIMOUSLY

Health Department

12. Review of 2013 Department Budget.

Health Department Director Judy Friederichs spoke to her budget on Pgs. 97-102 in the Proposed 2013 Annual Budget Book.

- a. **Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Health Department).**

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to approve the Health Department budget along with item 12a. Vote taken. MOTION CARRIED UNANIMOUSLY

Human Services Department – Pgs. 103-124 in the Proposed 2013 Annual Budget Book.

13. Review of 2013 Department Budget

- a. **Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Human Services – Community Programs).**
- b. **Resolution re: Approving New or Deleted Positions during the 2013 Budget Process (Human Services - Community Treatment Center).**

Human Services Director Brian Shoup was present to speak to the proposed 2013 Human Services Department budget. Several questions were directed to Mr. Shoup prior to the budget via email; those questions and answers are attached. Shoup also provided a handout re: 2013 Proposed Brown County Human Services Budget Message which is also attached.

Motion made by Supervisor Robinson, seconded by Supervisor La Violette to approve item 13 (Human Services Budget) along with items 13a & 13b. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Motion made by Supervisor Robinson, seconded by Supervisor La Violette to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Such other Matters as Authorized by Law.

Chairman Evans provided a handout to the committee members re: Program Briefing Sheet – Teen Parenting (attached).

Motion made by Supervisor La Violette , seconded by Supervisor Robinson to adjourn at 7:55 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY BOARD MEETING**

October 25, 2012

PRESENT: Beth Relich, Pat Finder-Stone, Tom Diedrick, Joan Swigert, Bill Clancy, Pat Hickey, Marvin Rucker, Donajane Brasch, Donajane Brasch, Barbara Robinson, Steve Daniels, Lisa Van Donsel

EXCUSED: Keith Pamperin

ALSO PRESENT: Devon Christianson, Arlene Westphal, Debra Bowers, Laurie Ropson
Denise Misovec, Diana Brown

PLEDGE OF ALLEGIANCE.

Chairperson Diedrick called the meeting to order at 8:32 a.m.

ADOPTION OF AGENDA: A motion was made by Ms. Brasch and seconded by Ms. Miller to adopt the October 25, 2012 agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 27, 2012:

Ms. Miller moved and Ms. Brasch seconded to approve the minutes of the regular meeting of September 27, 2012. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF THE SEPTEMBER 2012 FINANCE REPORT: In an effort to communicate on another level with Board Members Ms. Bowers included, along with the actual finance report, a summary of the September 2012 Financial Highlights. She reported that the Narrative Revenue Summary indicates overall revenues and expenses to be consistent with the 2012 budget. The bottom line on page 6 reports that we have a revenue surplus of close to \$1 million over expenses. This is due, in part, to receiving full funding of County Levy (line 4100 General Property Taxes) and Specialized Transportation Grant Dollars (Line 4302. TRANS State Grant Transportation s.85.21). It is expected that program expenses incurred over the next 3 months will level off this surplus.

Ms. Bowers noted that at this time we anticipate capturing approximately \$77,000 in additional Medical Assistance Funds. This is due to more clarifications in time reporting and other opportunities through state initiatives.

Our 2012 Nutrition Program Budget was based on serving 161,525 meals at a cost of \$3.67 per meal and receiving an average estimated donation of \$1.95 per meal. Ms. Bowers reported that we will likely serve 140,000 meals at a cost of \$2.95 per meal with an annual food cost savings of \$179,800. The average meal donation is \$2.10 per meal which translates into an additional \$21,700 in donations; however, even though we are receiving a higher donation rate than budgeted we are not serving as many meals as projected to realize this increase.

Ms. Miller moved and Ms. Van Donsel seconded to approve the September 2012 Finance Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS: No restricted donations were received in September.

3-YEAR PLAN PUBLIC HEARING REPORT AND RECOMMENDATIONS:

A. 3-YEAR PLAN FINAL SUBMISSION: Ms. Christianson noted that she had included in the board packet several pieces of the ADRC of Brown County Aging Plan for 2013-2015. She



emphasized that the listening sessions held in Brown County to hear from the people we serve, the input from the ADRC Regional Advisory Committees, feedback from older persons, caregivers, and professionals at our public hearings, the SWOT Analysis results, and the input from our staff and our Board of Directors all played an important part in the development of this 3-year plan. She explained that the areas we have identified and intend to expand with hopes of increasing our impact are our Benefit Specialist and Volunteer Benefit Program, Prevention and Wellness, Nutrition Modernization and Rural Outreach, and Transportation. Ms. Christianson reviewed the comments from the older adults who attended the public hearing in October. The issues identified fit nicely into the initiative and goals of the ADRC over the next 3 years. Issues of transportation, in-home care, rural supports, and benefit assistance to name a few. It was Ms. Christianson's recommendation that the 3 year plan not be altered as public input supported and confirmed the need for the goals and objectives as written. Ms. Christianson requested board approval to move forward with the final submission of this plan.

Ms. Hickey moved and Ms. Miller seconded to approve the final submission of the ADRC of Brown County Aging Plan for 2013-2015. **MOTION CARRIED.**

B. APPROVAL OF NUTRITION WAIVER: Ms. Christianson stated that in the past we have always been allowed to transfer 45% of Title III C-1 (Congregate Meals) funds to the Title III C-2 (Home Delivered Meals). The reason for this is that the need has been in Home Delivered Meals. Historically we have always transferred these funds; however, this year GWAAR must write a formal waiver to request this transfer. Ms. Christianson requested board approval of the Nutrition Waiver.

Sup. Clancy moved and Ms. Hickey seconded to approve the Nutrition Waiver. **MOTION CARRIED.**

STAFF REPORT...LAURIE ROPSON PROCESS IMPROVEMENT UPDATE: Ms. Ropson, ADRC Quality/Outreach Coordinator, reported that ORCD (Office of Resources & Community Development) and Resource Development have put together a process improvement plan called *Aiming for Excellence*. This statewide ADRC quality improvement program is designed to enhance operational practices in order to achieve effective, timely, and efficient services that are customer focused and lead to increased customers. Some of our staff has already been trained in this process and eventually everyone will have attended the training. We are being challenged to always think about the customer, bring in other entities and to think outside the box.

Ms. Ropson reviewed some of the projects we have had in place over the last 12 months such as Functional Screens. The Functional Screen Process allows a 30 day window for a client to be processed from start to finish. We created a data base, made improvements to the data base, increased training, uncovered new resources, eliminated forms, and improved communication resulting in new outcomes with each change. At this time this project is in sustainability.

With the Caregiver Improvement Project we began by tracking how people communicate with us. We have learned that our e-mail has skyrocketed. We also started a Facebook page and after 4 cycles we have gone from 3 likes to 79 likes adding 47 new customers to the ADRC. This project is also in sustainability.

In an attempt to increase our average Congregate Meal Donations we took 1 Congregate Meal Site and mailed out donation statements. We began with a baseline of \$1.09 per meal at the test site. The first month we averaged \$1.22 per meal, the second month we were at \$1.39 per meal and the last month the outcome was \$1.59 per meal. We will be adding one test site at a time over the next few months.

Ms. Ropson reported that the last project we have in progress is our Techno Access Program. Our aim is to increase our number of Spanish speaking population. As part of the process we wrote for a grant to receive 4 iPads. We are still in the process of getting staff trained; however, after testing only 3 Spanish speaking people, the outcome is 1/3 liked it and 2/3 loved it. This project is still ongoing at this time.

NEW CURATIVE UPDATE FEE FOR SERVICE: Ms. Brown, Vice President for Program Services with N.E.W. Curative, gave a brief report on Curative's decision to convert from the \$25/day donation to an hourly fee for Adult Day Care Programs in Brown County due to their growing deficit. At present they are still operating on a \$25 donation basis with a deficit close to \$200,000 for this program for this year. Ms. Brown noted that the funding received from the ADRC has some restrictions; therefore, the Insiders II Program was chosen to remain as a donation based program. Curative will continue to receive revenue from other sources leaving approximately 116 participants affected by this change. The donation model has been bringing in about \$150,000 per year and with their \$200,000 deficit they will need to generate \$350,000 from fees. Based upon the current hours of service, if everyone paid \$6.00 per hour they could cover the deficit and have around \$100,000 available for adjusted fees. The participant's and their families have been informed of the change by letter and so far 15 have requested adjusted fees and 8 have asked for a decrease in use of the program. Curative will be looking into ways to address other funding sources for those who need the services but really can't afford it. Under the donation model everyone who needed the service was served regardless of their income.

Ms. Misovec, with N.E.W. Curative, distributed a tool they are using to explain the program. She expressed their need to communicate the cost/benefit in comparison to other types of care to the families. They are currently in the process of calling everyone who has received a letter to make sure they understand the new policy and so far have only been able to reach about half of the people. At this point they are trying to figure out how to manage the adjusted fees. The change in fee structure will take place January 1, 2013 so they anticipate that more issues will arise once it is implemented in January. With the current scale based on 125% of poverty, how do they help those who are middle income and can't afford to pay?

PERSONNEL COMMITTEE REPORT:

- **ADMINISTRATIVE MANUAL: RECRUITMENT (NeoGov), CLASSIFICATION, APPROVALS:** Ms. Christianson noted that the Personnel Committee met earlier this morning and took the opportunity to review Administrative Policy language changes that came about while putting together an Administrative Manual of Procedures.

The Personnel Committee also recommended that the board approve Ms. Bower's reclassification to be retroactive to the beginning of 2012.

Ms. Finder-Stone moved and Ms. Relich seconded to approve making Ms. Bower's reclassification retroactive to the beginning of 2012. **MOTION CARRIED.**

- **NEW POSITION REQUEST: OUTREACH & BENEFIT PROGRAM SPECIALIST:** The Personnel Committee also recommended that the board approve a new position, Outreach & Benefit Program Specialist. This position would be a 16-hour, regular position and would oversee the recruitment of volunteers for the benefit specialist department, provide training and education to those volunteers and back up of the Benefit Specialist Department Volunteer Program.

Ms. Finder-Stone moved and Ms. Miller seconded to approve the Outreach & Benefit Program Specialist's Position. **MOTION CARRIED**

BOARD MEMBER NOMINATIONS: Ms. Christianson noted that Ms. Finder-Stone's and Ms. Miller's terms as board members are up which opens 2 positions on the board. She presented the board with the names of 2 potential candidates to fill these positions. Larry Epstein is currently working with our Living Well Program and is a Master Trainer for the Chronic Disease Self-Management Program. Melanie Maczka has been a pastoral associate at St. Willebrord Parish for 33 years and is currently involved in efforts to develop leadership and initiative among Hispanics at all levels. Ms. Christianson explained that these candidates must go through the County Executive and the County Board for appointment.

Ms. Brasch moved and Ms. Robinson seconded to approve the submission of Mr. Epstein and Ms. Maczka to the County Executive and the County Board for appointment. **MOTION CARRIED.**

ARAMARK CONTRACT UPDATE: Ms. Christianson reported that things are going well with Aramark. There have been some small glitches but they are staying on top of things.

FAMILY CARE UPDATE: Chairperson Diedrick noted that Family Care is not in the next budget and a lot will depend on the Presidential election. More savings have been realized so hopefully we can get Family Care here.

DIRECTOR'S REPORT: Ms. Christianson reported on the following:

- A. **MEDIATION MOU STATUS:** Ms. Christianson has been working with Laura Smythe from Northeast Wisconsin Mediation on the Mediation MOU. They are still working through the issues with Risk Management at Brown County and the Mediation Center. Once complete, the board will see a full copy of the MOU for approval.
- B. **NEIGHBORCARE MOU STATUS:** Clarity Care has backed out of the leadership role. Ms. Christianson will get back to the Board when more information becomes available.
- C. **ADRC CONFERENCE MAY 2013-BOARD INTENSIVE:** The Aging & Disability Resource Center's 15th Anniversary Celebration Conference will be held at the KI Conference Center in Green Bay on May 13-15, 2012. This conference will be Board intensive and it will be a wonderful opportunity for Board Members to attend.
- D. **85.21 PUBLIC HEARING:** The 2012 Specialized Transportation Assistance Program for Brown County Public Hearing will be held at the Aging & Disability Resource Center of Brown County at 1:00 p.m. on Wednesday, November 14th. After the changes have been made the Board will see it in its entirety in December for approval.

LEGISLATIVE UPDATES: Ms. Finder-Stone urged everyone to vote on November 6th.

ANNOUNCEMENTS: Chairperson Diedrick thanked Ms. Finder-Stone and Ms. Miller, on behalf of the Board, for their years of service and their dedication to the ADRC.

NEXT MEETING DATE: Ms. Christianson noted that there will be no November Board Meeting due to the Thanksgiving Holiday. Our next meeting will be on Thursday, December 13th, at 8:30 a.m. This will be our Holiday Appreciation with Staff and there will be holiday treats after the meeting.

ADJOURN: Ms. Miller moved and Ms. Van Donsel seconded to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:12 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

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**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY PERSONNEL AND
POLICY COMMITTEE**

October 25, 2012

PRESENT: Tom Diedrick, Pat Finder-Stone, Lisa Van Donsel

ALSO PRESENT: Devon Christianson, Christel Giesen, Arlene Westphal, Laurie Ropson

EXCUSED: Keith Pamperin



The meeting was called to order at 7:32 a.m. on Thursday, October 25, 2012 by Chairperson Diedrick.

ADOPTION OF AGENDA: Ms. Finder-Stone moved to adopt the agenda. Ms. Miller seconded. **MOTION CARRIED.**

APPROVAL OF MINUTES: Ms. Finder-Stone moved and Ms. Miller seconded to approve the minutes of the August 23, 2012 meeting. **MOTION CARRIED.**

ADMINISTRATIVE MANUAL PROCEDURES:

- A. RECRUITMENT (NEOGOV), CLASSIFICATION, AND COMPENSATION PRACTICE:** Ms. Christianson explained that we have been working on putting together an Administrative Manual of Procedures. We have been working with Brown County Human Resources on how to make position requests, work with contracts and limited term employees (LTE) versus regular employees. All positions require ADRC board approval either through the budget approval process or through the Personnel Committee and full board when outside of the budget planning process. In reviewing some of these positions we found we have many contracted, LTE or term positions that should have been on our organizational chart.

Ms. Christianson went on to review some of the language and explanation from the Administrative Manual. A contracted employee would be paid by contract, would not be eligible for benefits, and would not receive their pay through the ADRC payroll. An LTE position is one where there is an urgent need to fill a position that is not currently vacant, in response to grant funds secured but will not be on-going, will be for less than 20 hours a week, and are filling a specific need. LTE's will receive all legally mandated benefits; however, they are ineligible for all of Brown County's other benefit programs.

Requests for new positions by program areas will routinely be done during the budget planning process. The position request will be evaluated by Team Forward and T-4, needs, efficiencies and a funding source will be assessed, an existing job description will be reviewed or a new job description created. A Table of Org Change Request Form will be completed and the unit supervisor will work with Brown County Human Resource Department to establish a compensation/classification level.

Requests for new positions outside of the budget planning process will be evaluated by Team-4, needs, efficiencies and a funding source will be assessed, an existing job description will be reviewed or a new job description created. A Request for Position Form will be completed and the Director will submit the request to Brown County Human Resources and the ADRC Personnel Committee for approval of the position. The ADRC Personnel Committee will make recommendations to the full ADRC Board and it will then need the approval of the Brown County Human Services Committee, and the full County Board. If approval is granted by all committees and boards, the internal and external hiring process will begin.

Ms. Christianson noted that it is much easier to request a new position during the budget planning process than at any other time of the year and planning is critical to make this happen.

Changes in job descriptions and duties will be reviewed by unit supervisors, the Director and/or T-4. Major changes in job responsibilities will be reflected in amended content in job descriptions and should the changes be significant, reclassification will be considered. All reclassifications will require approval of the ADRC Personnel Committee and the ADRC Board. After the ADRC Personnel Committee approves the class and compensation study can be done, the Director will forward the Class and Compensation evaluation to Brown County Human Resources for point factoring and review. The compensation plan for employees includes the schedule of pay grades consisting of minimum and maximum rates of pay for all classes of regular full-time and part-time positions. The objective of the plan is to evaluate all positions based on the same factors providing internal and external equity maintaining a fair salary range. New long term positions need to be placed on the classification scale to reflect fair and equitable employment practices; therefore, it is the hiring practice of the ADRC to hire new employees at Step 7 of the classification grade.

A reclassification is the reassignment of a position to a different classification or pay grade because of changes in the duties and responsibilities of the position. Retroactive pay may be considered due to special circumstances but shall not exceed beyond the current calendar year in which the reclassification occurs. A request for an increase in salary on a current position will require the employee to meet with the unit supervisor and the ADRC Director to explore the changes in the position, complete the County Position Evaluation Form, and meet with Brown county HR to answer questions and provide additional information, including job shadowing, as requested.

Ms. Christianson summarized by stating that while the ADRC board has compensation authority, and special circumstances may arise, general practice will be to follow Brown County Administrative practice when it comes to annual wage increases for ADRC employees. Annual wage increases are awarded during the Brown County budget process.

- B. DISCUSSION AND RECOMMENDATION REGARDING CLASS AND COMPENSATION EVALUATION FOR ACCOUNTANT:** Ms. Christianson brought it to the Committee's attention that at their last meeting they had approved the reclassification of Ms. Bowers, ADRC Accountant, to Grade 18, Step 7, following evaluation, point factoring, and recommendation from Brown County Human Resources. She noted that Ms. Bower's job responsibilities had changed many times over the years. Ms. Christianson requested that since she has been performing these responsibilities for many years without having her position re-evaluated for reclassification to mirror these added responsibilities, that the Committee recommend making her reclassification retroactive to the beginning of 2012.

After discussion Ms. Finder-Stone moved and Ms. Miller seconded to make a recommendation to the Board that Ms. Bower's reclassification be retroactive to the beginning of 2012. **MOTION CARRIED.**

CLASS AND COMPENSAION REVIEWS:

- A. BENEFIT SPECIALIST TEAM LEAD:** Ms. Christianson referred board members to the ADRC Class Specification for the Benefits Specialist Team Lead position included in the board packet. Ms. Christianson noted that Ms. Brunner, Benefit Specialist Team Lead, is at Grade 14, Step 7. She reviewed the job description changes marked in red with the members and informed them that by approving the changes in the Benefits Specialist Team Lead Class Specifications they would be approving enough of a change in Ms. Brunner's job description to warrant moving ahead with reclassification of her position following Brown County's protocol and expertise.

Ms. Finder-Stone moved and Ms. Van Donsel seconded to approve the Benefit Specialist Team Lead's position for reclassification. **MOTION CARRIED**

- B. MAINTENANCE COORDINATOR:** Ms. Christianson moved on to the class specifications for the ADRCs Facilities/Placement Coordinator. Mr. Holzer began in this position with the ADRC in 2004. Since that time we have added another building, become more involved in Emergency Procedures, done more remodeling, and Mr. Holzer does hold a supervisory position. After reviewing the job description changes marked in red with board members, Ms. Christianson stated that she would also like to have Mr. Holzer's position approved to be evaluated for reclassification through Brown County Human Resources according to Brown County's protocol and expertise.

Ms. Finder-Stone moved and Ms. Miller seconded to approve the Facilities/Placement Coordinator's position for reclassification. **MOTION CARRIED.**

JOB DESCRIPTION APPROVAL: Ms. Christianson began by reminding board members that they had already approved the positions of Accountant Clerk and Rural Outreach Coordinator; however, they need to approve the Class Specifications for these positions.

- C. ACCOUNTANT CLERK:** Board members reviewed the position description of the Accountant Clerk summarized as: Performs bookkeeping, payroll, receivables, verifications and clerical duties of a routine nature which involves maintaining records and processing documents related to financial transactions; performs related functions as assigned under direct supervision. The job description was presented and the position will be put on the organizational chart.
- A. RURAL OUTREACH COORDINATOR:** Board members reviewed the Class Specifications of the Rural Outreach Coordinator summarized as: Facilitates the evaluation and modernization of ADRC meal sites and AddLIFE Centers, particularly in rural locations, for the purpose of expanding participation. Identify and engage community assets and increasing the diversity, programming and participation to prevent the isolation of older adults and adults with disabilities within the community. The job description was presented and the position will be put on the organizational chart.
- D. PREVENTION COORDINATOR:** The Prevention Coordinator is Ms. Michael's position. The job description was presented and the position will be put on the organizational chart.
- E. PREVENTION SPECIALIST:** The Prevention Specialist is Dr. Donarski's position. The job description was presented and the position will be put on the organizational chart.

Ms. Finder-Stone moved and Ms. Van Donsel seconded to approve the Job Descriptions and Class Specifications for the Accountant Clerk and the Rural Outreach Coordinator. **MOTION CARRIED.**

NEW POSITION REQUEST:

- A. OUTREACH & BENEFIT PROGRAMS SPECIALIST:** Ms. Christianson submitted a request for approval of the position of Outreach & Benefit Programs Specialist to the Personnel Committee. She explained that the Outreach & Benefit Programs Specialist to the Personnel Committee would be responsible to Ms. Brunner, Benefit Specialist Team Lead, in support of the SHIP Program (State Health Insurance Program) and would oversee the education and back up of the Benefit Specialist Department Volunteer Program. This would be a very critical position as this person would have the resources to reach out into outside communities. This Outreach & Benefit Programs Specialist would be a 16 hour/week, MA Claiming position at a total cost of \$19,000.

Ms. Miller moved and Ms. Finder-Stone seconded to approve the Outreach & Benefit Programs Specialist position as a regular employee at 16 hours per week. **MOTION CARRIED.**

DIRECTOR'S EVALUATION: Ms. Christianson distributed a document outlining the goals she presented to this committee during her interview for the Directors Position. Ms. Christianson reviewed the agency progress toward these goals and expressed appreciation to supportive staff and board members for this successful year.

Mr. Diedrick noted that the Personnel Committee will need to set up another time to meet to complete Ms. Christianson's performance evaluation before the end of this year.

ANNOUNCEMENTS: No announcements.

ADJOURN: Mr. Diedrick moved and Ms. Van Donsel seconded to adjourn. The meeting adjourned at 8:20 a.m.

Respectfully Submitted:

Arlene Westphal, Secretary

Northeast Wisconsin Family Care

BOARD OF DIRECTOR MEETING MINUTES

Friday, September 7, 2012

9:02 a.m. – 10:10 a.m.

BOARD MEMBERS

Carole Andrews
Carolyn Barke
Mary Derginer
Marshal Giese
Kathy Just
Julie Kudick
Mark Moeller
Diane Nichols
Janice Swoboda
Tony Waupochick

NEW FC

Rolf Hanson
Debbie Peterson

Others

Barb Larson-Herber, Shawano County
Representative Serving as Fiscal Agent
for NEW FC Planning Grant
Amy Panosh - Ombudsman
Julie Button – Ombudsman
Diana Brown – NEW Curative
Mike Duschene – ASPIRO
Linda Blohowiak – ASPIRO
Julie Tetzlaff – CP
Don Percy – The Bardish Group
Craig Johnson – Oconto County



1. **CALL TO ORDER**

The meeting was called to order at 9:02 a.m.

2. **CONFIRMATION OF PROPER POSTING**

Debbie Peterson verified that copies were sent to each of the seven county offices for posting in their regular meeting notice area and the *Green Bay Press Gazette*. It is also posted on our website: www.northeastwisconsinfamilycare.com

3. **CONFIRM AGENDA**

Motion by Marshal Giese supported by Carolyn Barke to approve the agenda—all aye—motion carried

4. **REVIEW AND APPROVE MEETING MINUTES**

Motion by Kathy Just supported by Julie Kudick to approve the July 13, 2012 meeting minutes—all aye—motion carried

5. **PUBLIC COMMENT**

There was no public comment; those present were introduced

6. **CEO REPORT**

The CEO Report was distributed in the Board packet. A CEO Report to the Community is posted on the CEO tab of our web page at www.northeastwisconsinfamilycare.com and on Base Camp for the Directors and Long Term Care Managers

Northeast Wisconsin Family Care is a member driven organization passionate about delivering service options by supporting personal choices which promote the greatest opportunity for an independent quality of life, in a caring, respectful, and efficient manner.

Northeast Wisconsin Family Care

7. **FISCAL AGENT REPORT**

The Fiscal Agent Report was presented by Barb Larson-Herber

8. **PROPOSED SCOPE MODIFICATIONS FOR THE BARDISH GROUP**

Motion by Carole Andrews supported by Janice Swoboda to accept the Bardish Group's (Don Percy) proposal to draft the Board Policy Book with costs to be paid in the 3rd quarter 2012—all aye—motion carried

9. **ANNOUNCEMENTS**

The next Policy Governance training session and Board of Director meeting will be held October 29

10. **BOARD AUTHORIZATION**

Andy Phillips will develop a policy addressing Board Member actions not authorized by the Board and bring it before the Board as an agenda item.

11. **ADJOURN**

Motion by Carole Andrews supported by Janice Swoboda to adjourn at 10:10 a.m. – all ayes – motion carried

| |
|---|
| <p>These minutes are respectfully submitted by Debbie Peterson, Administrative Assistant, and have NOT BEEN APPROVED by the Northeast Wisconsin Family Care Board of Directors</p> |
|---|

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, October 16, 2012 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Jim Haskins, Rosemary Desisles, Delores Pierce, Duane Pierce, Joe Witkowski, Sherry Steenbock, Jerry Polus

****Running Total of Veterans' Certificates: 1390**

1. Call Meeting to Order.

The meeting was called to order by Chairman Bernie Erickson at 5:30 p.m.

2. Invocation by Jim Haskins.

3. Approve/Modify Agenda.

Chair Bernie Erickson stated that Item 5 can be removed from the Agenda as there are no bills to pay.

A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY JIM HASKINS TO APPROVE THE AGENDA AS MODIFIED. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of September 18, 2012.

A MOTION WAS MADE BY SHERRY STEENBOCK, SECONDED BY DELORES PIERCE TO APPROVE THE MINUTES. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

5. OK to pay bills if necessary.

This item was removed from the Agenda; see Number 3 above.

6. Veterans Day Breakfast at Howard VFW and discussion re: raffle and program.

Sherry Steenbock stated that the Veterans Day Breakfast at the Howard VFW is scheduled for Friday, November 9, 2012 at 7:00 a.m. The radio show by John Maino and WIXX will begin at 10:00 a.m. Steenbock continued that she has approved the articles to be printed in all four local newspapers and one of the papers wants the articles by October 31 so she asked members to call her with the veterans' offers/deals/discounts they are able to secure. She asked members to contact the businesses that they have contacted in the past to confirm that they will still participate.

7. Promoting Veterans Day among employers and businesses.

Discussion on this was covered in Item 6 above.

8. Report from CVSO Jerry Polus.

CVSO Jerry Polus stated that Veterans Court is going well and is continuing to expand. They are approaching 10 participants and have several more pending. There will be a summit in Milwaukee covering the subject of Veterans Court that Polus hopes to attend. Witkowski stated that he had recently seen a tv segment on Veterans Court that impressed him very much.

Polus also stated that things in his office are going well however, they will have a staff member out for several months, but he did not view this as a problem.

With regard to the VA Clinic, Polus stated that there is a meeting scheduled with the entire northeast group of his counterparts with the Medical Center Director and Polus is expecting to receive more specific details with regard to things such as the time table and recruitment. He will give a report of this meeting at the next meeting.

9. Report from Committee Members Present (Bettine, Desisles, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski).

-Rosemary Desisles reported on the Blueprint by MOA project she had reported on at last month's meeting. She stated that this project would probably not progress real far as there were a number of overlapping programs and groups; however, she will keep this group updated if this changes. She read an e mail she had received with regard to this program to the members.

-Jim Haskins reported that he had heard an ad recently that Sport Clips would donate a dollar for every hair procedure performed towards a program called "Up Links" which is a program that helps overseas soldiers call home for free. To date over 2 million phone calls have been made through this program.

-Duane Pierce stated he was disappointed that there were no articles in the paper following the POW ceremony held last month even though a reporter talked to several in attendance and took a number of pictures. Pierce continued that the new Chief of Staff for the Mayor, Bill Kloiber, attended the last legion meeting and Kloiber explained that one of the things the Mayor wants him to do is help get the word out for veterans' events. Pierce will work with Kloiber in the future in an attempt to get more events promoted. Kloiber can be reached at his e-mail address of Billkl@greenbay.gov or by phone at 448-3006.

Pierce continued that the remains of WW II Second Lieutenant James Des Jardins were returned to Green Bay recently. Pierce was honored to stand in the flag line of the funeral and be at the cemetery. He also stated that the week before a Korean Vet was returned to Appleton but he noted there are still 83,000 – 84,000 on the MIA list.

Pierce also reminded the Subcommittee of several events being held for Veterans Day including free lunch for vets on November 10 from 11:00 a.m. – 4:00 p.m. at Pearly Gates. He also reminded those in attendance of the event at the Green Bay Yacht Club which will be held on November 10 and the Veterans' Day Ceremony at the Brown County Arena which will be held at 10:30 a.m. on November 11.

-Sherry Steenbock reported that seven new certificates had been sent out this month.

-Joe Witkowski apologized for missing the last two meetings.

10. Such other Matters as Authorized by Law.

A discussion was held regarding the date of the next meeting. It was discussed at an earlier meeting to hold the next meeting prior to Veterans Day, however, after discussion, it was decided that this would not be necessary and the next meeting will be held on the regularly scheduled night of November 20, 2012.

11. **Adjourn.**

**A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO
ADJOURN AT 5:34 P.M. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711



September 10, 2012

Marie E. Berg
2813 Dewey Decker Drive
Green Bay WI 54313

Subject: Sanimax Odors

Dear Ms. Berg:

I have received your letter dated September 6, 2012 regarding odors from Sanimax. In your letter you asked why chapter NR 429 isn't being enforced and why Sanimax isn't being cited. The answer to your question includes a few factors, but primarily comes down to funding. The Wisconsin Legislature has provided limited funding for facilities that are the size of Sanimax and smaller. Therefore, the Program needs to prioritize its workload. I am currently assigned approximately 160 of these facilities and am allotted 25 hours per year to work with them. That is an average of approximately 9 minutes a year to work with each facility.

Even if our funding to work with these facilities were to increase, the DNR does not have citation authority for malodorous emissions. In order to seek forfeitures for these violations, the DNR must build an enforcement case and have it accepted by the Department of Justice. The Department of Justice has never accepted a malodorous emissions case. The DNR put a tremendous amount of effort into building a malodorous emissions case against Grantek, another facility in Green Bay, in the early 90's. The Department of Justice did not take the case, declaring it a nuisance and not a health related case.

Based on stack test results and records of pollution control equipment operation, Sanimax is meeting their permit limits for criteria and hazardous air pollution emissions. Nuisance odors are a low priority for our program, especially with limited funding. The county and municipal governments are better suited to dealing with nuisance issues through local nuisance ordinances. The DNR will be deferring to them in most of these cases.

Contact me at (920) 662-5158 if you would like to discuss this again.

Sincerely,

Randy Matty
Air Management Engineer

Cc: Dale Schmidt, Brown County Health Department (via email)
Paul Evert, Village of Howard Administrator (via email)
Tony Loritz, Sanimax (via email)

ODOR SURVEY OF SANIMAX, GREEN BAY – 2012

| | |
|--|--|
| Date: 10/2/12 | Evaluated By: Lynn Peterson, HR |
| Time: 9:00 am | Company: Green Bay Converting, Inc |
| Wind From: East | Contact Number: 920-498-5148 |
| Location Checked: SaniMax 2099 Shawano Ave. Green Bay, WI | <p style="text-align: center;">Odor Strength (circle)</p> <p style="text-align: center;">Disgusting Strong Faint</p> <p>Smell Coming From: Larsen Road</p> |
| From: Green Bay Converting, Inc 2200 Larsen Road Green Bay, WI 54303 | <p>Are these odors from SaniMax?</p> <p style="text-align: center;">Yes No</p> |

Call Brown County Health Dept. @ 448-6400 to phone in the compliant.
(They will send an Inspector out!)

They are available Monday – Friday 8:00am – 4:30 pm

RETURN FORM TO: Brown County Health Dept. - BC_Health@co.brown.wi.us

Copy: Patrick Evans - patrickevans@att.net

Copy: Randy Matty – randall.matty@wisconsin.gov

Copy: John Paul – paul_jh@co.brown.wi.us

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Brian Shoup, Executive Director

- AGENDA -

Meeting of the Human Services Committee

Wednesday, November 28, 2012

Location: Room 200-Northern Building

Time: 6:00pm

1. Executive Director's Report.
2. Resolution to Authorize the Use of Placement in a Juvenile Detention Facility as a Disposition under Wis. Stat. §938.34.
3. Mental Health Clinic Waitlist Reduction Strategy.
4. Financial Report for Community Treatment Center and Community Programs.
5. Statistical Reports.
 - a) Monthly Inpatient Data – Community Treatment Center.
 - b) Monthly Inpatient Data – Bellin Psychiatric Center
 - c) Child Protection – Child Abuse/Neglect Report.
 - d) Monthly Contract Update.
6. Approval for New Non-Continuous Vendor.
7. Request for New Vendor Contract.



December 19, 2012

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION TO AUTHORIZE THE USE OF PLACEMENT IN A JUVENILE
DETENTION FACILITY JAIL AS A DISPOSITION UNDER WIS. STAT. §938.34**

WHEREAS, prior to 2011, Wis. Statute §938.34(3)(f)1 allowed a court to place a juvenile adjudged delinquent in a county juvenile detention facility for any combination of single or consecutive days not to exceed 30 days; and

WHEREAS, 2011 Wisconsin Act 32 amended Wis. Statute §938.34(3)(f)1. to allow a court to place a juvenile adjudged delinquent in a juvenile detention facility for any combination of single or consecutive days not to exceed 180 days; and

WHEREAS, Wis. Statutes §§938.06(5) 938.34(3)(f)3 require the adoption of a resolution by the Board of Supervisors authorizing use of a juvenile detention facility as a disposition for a juvenile adjudged delinquent.

NOW, THEREFORE, BE IT RESOLVED, the Brown County Juvenile Courts are authorized to use the juvenile detention facility as a placement in the disposition order of a juvenile adjudged delinquent for any combination of single or consecutive days not to exceed 180 as permitted by Wis. Statute §938.34(3)(f)1.

BE IT FURTHER RESOLVED, the Brown County Juvenile Courts are authorized to use the juvenile detention center for any of the purposes enumerated in Wis. Statute §938.06(5).

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by: Corporation Counsel

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the general fund. This is an authorizing resolution to allow the County to increase the available days for the use of the juvenile detention facility as a disposition for a juvenile adjudged delinquent. By utilizing Brown County's juvenile detention facility there will be an overall savings recognized by Brown County, since there will be less need to utilize outside juvenile correction facilities.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

| SUPERVISOR NAMES | DIST. # | AYES | NAYS | ABSTAIN |
|------------------|---------|------|------|---------|
| SIEBER | 1 | | | |
| DE WANE | 2 | | | |
| NICHOLSON | 3 | | | |
| HOYER | 4 | | | |
| HOPP | 5 | | | |
| HAEFS | 6 | | | |
| ERICKSON | 7 | | | |
| ZIMA | 8 | | | |
| EVANS | 9 | | | |
| VANDER LEESE | 10 | | | |
| BUCKLEY | 11 | | | |
| LANDWEHR | 12 | | | |
| DANTINNE, JR | 13 | | | |

| SUPERVISOR NAMES | DIST. # | AYES | NAYS | ABSTAIN |
|------------------|---------|------|------|---------|
| LA VIOLETTE | 14 | | | |
| WILLIAMS | 15 | | | |
| KASTER | 16 | | | |
| VAN DYCK | 17 | | | |
| SCHULLER | 18 | | | |
| ROBINSON | 19 | | | |
| CLANCY | 20 | | | |
| WETZEL | 21 | | | |
| MOYNIHAN, JR | 22 | | | |
| STEFFEN | 23 | | | |
| CARPENTER | 24 | | | |
| LUND | 25 | | | |
| FEWELL | 26 | | | |

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____



Community Programs

Through 09/30/12
Prior Fiscal Year Activity Included
Summary Listing

| Account Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Recd | Prior Year YTD |
|--|------------------------|--------------------|------------------------|----------------------------|-------------------|------------------------|---------------------------|--------------|------------------------|
| REVENUE | | | | | | | | | |
| Property taxes | 17,388,105.00 | .00 | 17,388,105.00 | 1,449,008.75 | .00 | 13,041,078.75 | 4,347,026.25 | 75 | 13,998,061.53 |
| Intergovernmental | 62,616,645.00 | 9,000.00 | 62,625,645.00 | 5,173,648.51 | .00 | 45,573,122.47 | 17,052,522.53 | 73 | 48,265,121.16 |
| Charges for sales and services | 1,894,791.00 | .00 | 1,894,791.00 | 118,352.09 | .00 | 1,449,984.36 | 444,806.64 | 77 | 1,608,939.16 |
| Intergovernmental charges for services | 8,413,303.00 | .00 | 8,413,303.00 | 632,276.22 | .00 | 5,987,599.55 | 2,425,703.45 | 71 | 5,936,236.89 |
| Miscellaneous revenue | 16,000.00 | .00 | 16,000.00 | 6,306.64 | .00 | 22,248.91 | (6,248.91) | 139 | 15,076.66 |
| Rent | 36,000.00 | .00 | 36,000.00 | 3,000.00 | .00 | 30,000.00 | 6,000.00 | 83 | 30,000.00 |
| Contributions | .00 | .00 | .00 | 18,597.37 | .00 | 16,477.56 | (16,477.56) | +++ | (5,523.12) |
| Charges to county departments | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Transfer in | 29,840.00 | 9,606.00 | 39,446.00 | 2,486.66 | .00 | 31,986.02 | 7,459.98 | 81 | 22,500.00 |
| REVENUE TOTALS | \$90,394,684.00 | \$18,606.00 | \$90,413,290.00 | \$7,403,676.24 | \$0.00 | \$66,152,497.62 | \$24,260,792.38 | 73% | \$69,870,412.28 |
| EXPENSE | | | | | | | | | |
| Personnel services | 13,938,272.00 | (7,670.00) | 13,930,602.00 | 1,539,997.45 | .00 | 9,809,067.78 | 4,121,534.22 | 70 | 9,654,138.79 |
| Supplies, services and taxes | 5,979,544.00 | (7,320.00) | 5,972,224.00 | 666,699.48 | .00 | 4,248,214.49 | 1,724,009.51 | 71 | 4,946,312.92 |
| Employee costs | 32,698.00 | .00 | 32,698.00 | 1,094.08 | 20.00 | 5,454.44 | 27,223.56 | 17 | 11,165.48 |
| Operations and maintenance | 1,415,226.00 | .00 | 1,415,226.00 | 103,874.35 | 709.32 | 962,283.45 | 452,233.23 | 68 | 966,662.28 |
| Insurance costs | 2,000.00 | .00 | 2,000.00 | .00 | .00 | 2,000.00 | .00 | 100 | 2,000.00 |
| Utilities | 32,920.00 | .00 | 32,920.00 | 1,207.19 | .00 | 11,039.38 | 21,880.62 | 34 | 20,569.37 |
| Communications | 2,242,418.00 | .00 | 2,242,418.00 | 188,455.40 | .00 | 1,657,862.92 | 584,555.08 | 74 | 1,578,043.59 |
| Purchased services | 65,680,852.00 | (9,907.00) | 65,670,945.00 | 5,043,067.41 | 131.88 | 45,947,464.44 | 19,723,348.68 | 70 | 49,130,187.20 |
| Contracted services | 745,700.00 | .00 | 745,700.00 | 55,846.14 | .00 | 349,526.56 | 396,173.44 | 47 | 300,979.69 |
| Medical expenses | 400.00 | .00 | 400.00 | .00 | .00 | .00 | 400.00 | 0 | .00 |
| Judiciary Costs | 125,101.00 | .00 | 125,101.00 | 10,425.00 | .00 | 93,825.00 | 31,276.00 | 75 | 79,848.56 |
| Other | 23,000.00 | .00 | 23,000.00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Ordway | 397,711.00 | 18,907.00 | 41,907.00 | .00 | .00 | 41,743.00 | 164.00 | 100 | .00 |
| Transfer out | 24,596.00 | 24,596.00 | 422,307.00 | 21,235.53 | .00 | 115,600.84 | 306,706.16 | 27 | 138,590.75 |
| EXPENSE TOTALS | \$90,615,842.00 | \$18,606.00 | \$90,634,448.00 | \$7,631,902.03 | \$861.20 | \$63,244,082.30 | \$27,389,504.50 | 70% | \$66,728,498.63 |
| Surp 201 - CP Totals | | | | | | | | | |
| REVENUE TOTALS | 90,394,684.00 | 18,606.00 | 90,413,290.00 | 7,403,676.24 | .00 | 66,152,497.62 | 24,260,792.38 | 73 | 69,870,412.28 |
| EXPENSE TOTALS | 90,615,842.00 | 18,606.00 | 90,634,448.00 | 7,631,902.03 | 861.20 | 63,244,082.30 | 27,389,504.50 | 70 | 66,728,498.63 |
| Surp 201 - CP Totals | (\$221,158.00) | \$0.00 | (\$221,158.00) | (\$238,225.79) | (\$861.20) | \$2,908,415.32 | (\$3,128,712.12) | | \$3,141,913.65 |
| Grand Totals | | | | | | | | | |
| REVENUE TOTALS | 90,394,684.00 | 18,606.00 | 90,413,290.00 | 7,403,676.24 | .00 | 66,152,497.62 | 24,260,792.38 | 73 | 69,870,412.28 |
| EXPENSE TOTALS | 90,615,842.00 | 18,606.00 | 90,634,448.00 | 7,631,902.03 | 861.20 | 63,244,082.30 | 27,389,504.50 | 70 | 66,728,498.63 |
| Grand Totals | (\$221,158.00) | \$0.00 | (\$221,158.00) | (\$238,225.79) | (\$861.20) | \$2,908,415.32 | (\$3,128,712.12) | | \$3,141,913.65 |



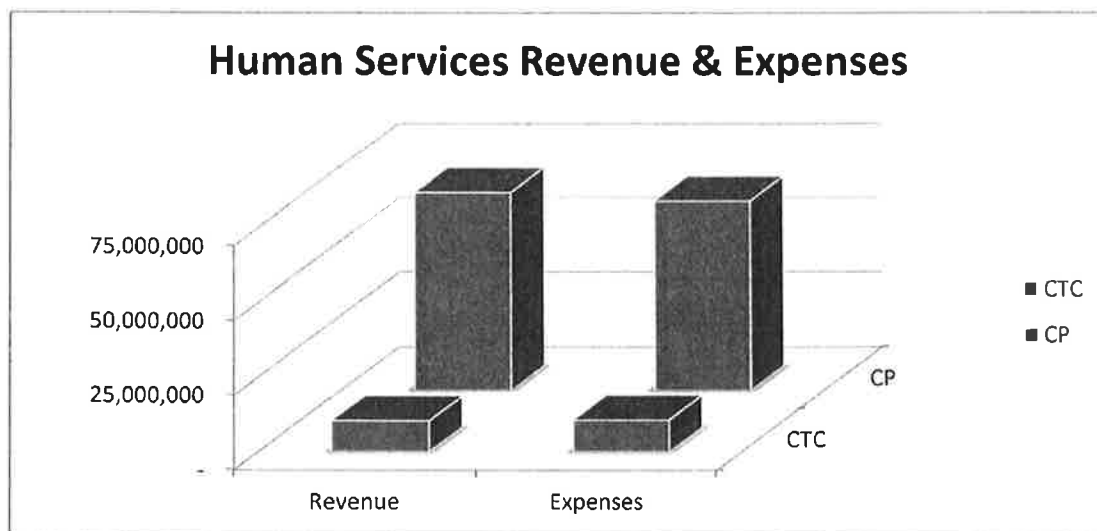
CTC operating results

Through 09/30/12
Prior Fiscal Year Activity Included
Summary Listing

| Account Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year YTD |
|--|------------------------|--------------------|------------------------|----------------------------|---------------|------------------------|---------------------------|---------------|------------------------|
| Fund 630 - CTC | | | | | | | | | |
| REVENUE | | | | | | | | | |
| Property taxes | 2,936,997.00 | .00 | 2,936,997.00 | 244,749.75 | .00 | 2,202,747.75 | 734,249.25 | 75 | 2,380,006.53 |
| Intergovernmental | 528,000.00 | .00 | 528,000.00 | 52,530.67 | .00 | 476,973.00 | 51,027.00 | 90 | 446,360.13 |
| Fees and forfeitures | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Charges for sales and services | 6,916,127.00 | .00 | 6,916,127.00 | 444,226.28 | .00 | 4,151,076.59 | 2,765,050.41 | 60 | 5,160,472.57 |
| Intergovernmental charges for services | 3,158,092.00 | .00 | 3,158,092.00 | 248,710.21 | .00 | 2,999,081.18 | 159,010.82 | 95 | 2,280,299.08 |
| Miscellaneous revenue | 2,500.00 | .00 | 2,500.00 | 950.35 | .00 | 5,555.24 | (3,055.24) | 222 | 2,123.07 |
| Rent | 159,260.00 | .00 | 159,260.00 | 12,916.66 | .00 | 121,580.02 | 37,679.98 | 76 | 108,525.00 |
| Contributions | .00 | 750.00 | 750.00 | 115.00 | .00 | 1,190.00 | (440.00) | 159 | 358.23 |
| Charges to county departments | 377,271.00 | .00 | 377,271.00 | 29,504.63 | .00 | 264,372.86 | 112,898.14 | 70 | 273,711.91 |
| Capital contributions | .00 | .00 | .00 | .00 | .00 | 49,805.00 | (49,805.00) | +++ | .00 |
| Transfer in | .00 | 17,772.00 | 17,772.00 | .00 | .00 | 17,772.00 | .00 | 100 | .00 |
| REVENUE TOTALS | \$14,078,247.00 | \$18,522.00 | \$14,096,769.00 | \$1,033,703.55 | \$0.00 | \$10,290,153.64 | \$3,806,615.36 | 73% | \$10,651,856.52 |
| EXPENSE | | | | | | | | | |
| Cost of sales | 2,500.00 | 5,000.00 | 7,500.00 | 421.38 | .00 | 3,977.52 | 3,522.48 | 53 | 2,963.69 |
| Personnel services | 7,257,881.00 | (313,228.00) | 6,944,653.00 | 615,867.38 | .00 | 5,184,503.99 | 1,760,149.01 | 75 | 5,758,565.20 |
| Fringe benefits and taxes | 2,776,692.00 | .00 | 2,776,692.00 | 198,656.70 | .00 | 1,876,298.85 | 900,393.15 | 68 | 2,424,448.74 |
| Employee costs | 6,100.00 | .00 | 6,100.00 | 294.00 | .00 | 1,882.14 | 4,217.86 | 31 | 4,626.31 |
| Operations and maintenance | 625,326.00 | (1,750.00) | 623,576.00 | 52,216.94 | .00 | 368,071.41 | 255,504.59 | 59 | 447,277.40 |
| Insurance costs | 162,919.00 | .00 | 162,919.00 | 13,240.00 | .00 | 119,715.88 | 43,203.12 | 73 | 120,897.31 |
| Holidays | 10,000.00 | .00 | 10,000.00 | 861.00 | .00 | 6,192.48 | 3,807.52 | 62 | 6,260.32 |
| Charitable | 2,307,758.00 | .00 | 2,307,758.00 | 311,031.66 | .00 | 1,757,116.41 | 550,641.59 | 76 | 1,382,001.20 |
| Contracted services | 450,750.00 | 331,000.00 | 781,750.00 | 85,129.34 | .00 | 633,324.59 | 148,425.41 | 81 | 469,420.22 |
| Medical expenses | 406,500.00 | (2,560.00) | 403,940.00 | 31,845.87 | .00 | 243,809.11 | 160,130.89 | 60 | 260,162.31 |
| Other | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Debt retirement | 320.00 | 60.00 | 380.00 | 23.38 | .00 | 308.85 | 71.15 | 81 | 444.73 |
| Depreciation | 514,440.00 | .00 | 514,440.00 | 53,970.83 | .00 | 456,519.77 | 55,920.23 | 89 | 385,076.78 |
| Outlay | .00 | .00 | .00 | .00 | .00 | (693.75) | 693.75 | +++ | .00 |
| Transfer out | 71,501.00 | .00 | 71,501.00 | 7,991.30 | .00 | 52,940.30 | 18,560.70 | 74 | 52,475.63 |
| EXPENSE TOTALS | \$14,592,687.00 | \$18,522.00 | \$14,611,209.00 | \$1,371,549.78 | \$0.00 | \$10,705,967.55 | \$3,905,241.45 | 73% | \$11,314,619.84 |
| Fund 630 - CTC Totals | | | | | | | | | |
| REVENUE TOTALS | 14,078,247.00 | 18,522.00 | 14,096,769.00 | 1,033,703.55 | .00 | 10,290,153.64 | 3,806,615.36 | 73 | 10,651,856.52 |
| EXPENSE TOTALS | 14,592,687.00 | 18,522.00 | 14,611,209.00 | 1,371,549.78 | .00 | 10,705,967.55 | 3,905,241.45 | 73 | 11,314,619.84 |
| Fund 630 - CTC Totals | (\$514,440.00) | \$0.00 | (\$514,440.00) | (\$337,846.23) | \$0.00 | (\$415,813.91) | (\$98,626.09) | | (\$662,763.32) |
| Grand Totals | | | | | | | | | |
| REVENUE TOTALS | 14,078,247.00 | 18,522.00 | 14,096,769.00 | 1,033,703.55 | .00 | 10,290,153.64 | 3,806,615.36 | 73 | 10,651,856.52 |
| EXPENSE TOTALS | 14,592,687.00 | 18,522.00 | 14,611,209.00 | 1,371,549.78 | .00 | 10,705,967.55 | 3,905,241.45 | 73 | 11,314,619.84 |
| Grand Totals | (\$514,440.00) | \$0.00 | (\$514,440.00) | (\$337,846.23) | \$0.00 | (\$415,813.91) | (\$98,626.09) | | (\$662,763.32) |

Human Services Financial Report - September 2012

| | CTC | CP |
|----------|------------|------------|
| Revenue | 10,290,154 | 66,152,498 |
| Expenses | 10,705,968 | 63,244,082 |
| Diff | (415,814) | 2,908,415 |



BROWN COUNTY COMMUNITY TREATMENT CENTER

STATISTICS FOR OCTOBER 2012

| | | Year to Date 2012 | Year to Date 2011 |
|--------------------------------------|-----------|-------------------------|-------------------------|
| ADMISSIONS | October | | |
| Voluntary - Mental Illness | 6 | 67 | 55 |
| Voluntary - Alcohol | 0 | 23 | 53 |
| Voluntary - AODA/Drug | 1 | 4 | 8 |
| Police Protective Custody - Alcohol | 14 | 284 | 416 |
| Commitment - Alcohol | 0 | 2 | 0 |
| Commitment - Drug | 0 | 0 | 0 |
| Court-Ordered Evaluation | 0 | 1 | 0 |
| Emergency Commitment- Alcohol | 0 | 0 | 3 |
| Emergency Detention - Drug | 64 | 64 | 0 |
| Emergency Detention - Mental Illness | 1 | 675 | 870 |
| Court Order Prelim. - Mental Illness | 2 | 5 | 2 |
| Court Order Prelim. - Alcohol | 0 | 7 | 11 |
| Court Order for Final Hearing | 0 | 3 | 2 |
| Commitment - Mental Illness | 0 | 0 | 0 |
| Return from Conditional Release | 8 | 124 | 122 |
| Court Order Prelim. - Drug | 1 | 2 | 0 |
| Other | 0 | 0 | 8 |
| TOTAL | 97 | 1261 | 1550 |

| ADMISSIONS BY UNITS | | | |
|---------------------|-----------|-------------|-------------|
| Nicolet | 97 | 1261 | 1550 |
| TOTAL | 97 | 1261 | 1550 |

| ADMISSIONS BY COUNTY | | | |
|----------------------|-----------|-------------|-------------|
| Brown | 62 | 801 | 1068 |
| Door | 1 | 38 | 37 |
| Kewaunee | 2 | 35 | 42 |
| Oconto | 4 | 63 | 90 |
| Marinette | 7 | 54 | 42 |
| Shawano | 2 | 41 | 49 |
| Waupaca | 0 | 10 | 9 |
| Menominee | 1 | 14 | 25 |
| Outagamie | 1 | 37 | 37 |
| Manitowoc | 15 | 131 | 121 |
| Winnebago | 1 | 3 | 1 |
| Other | 1 | 34 | 29 |
| TOTAL | 97 | 1261 | 1550 |

| NEW ADMISSIONS | | | |
|----------------|-----------|------------|------------|
| Nicolet | 39 | 511 | 598 |
| TOTAL | 39 | 511 | 598 |

| READMIT WITHIN 30 DAYS | | | |
|------------------------|----------|------------|------------|
| Nicolet | 9 | 212 | 275 |
| TOTAL | 9 | 212 | 275 |

| | | Year to Date 2012 | Year to Date 2011 |
|----------------------|-----------|-------------------------|-------------------------|
| AVERAGE DAILY CENSUS | October | | |
| Nicolet | 14 | 17 | 21 |
| TOTAL | 14 | 17 | 21 |

| INPATIENT SERVICE DAYS | | | |
|------------------------|------------|-------------|-------------|
| Nicolet | 426 | 5206 | 6255 |
| TOTAL | 426 | 5206 | 6255 |

| BED OCCUPANCY | | | |
|------------------------|------------|------------|------------|
| Nicolet (37 Beds) | 37% | 46% | 56% |
| TOTAL (21 Beds) | 37% | 46% | 56% |

| DISCHARGES | | | |
|--------------|------------|-------------|-------------|
| Nicolet | 105 | 1133 | 1535 |
| TOTAL | 105 | 1133 | 1535 |

| DISCHARGE DAYS | | | |
|----------------|------------|-------------|-------------|
| Nicolet | 509 | 5271 | 6349 |
| TOTAL | 509 | 5271 | 6349 |

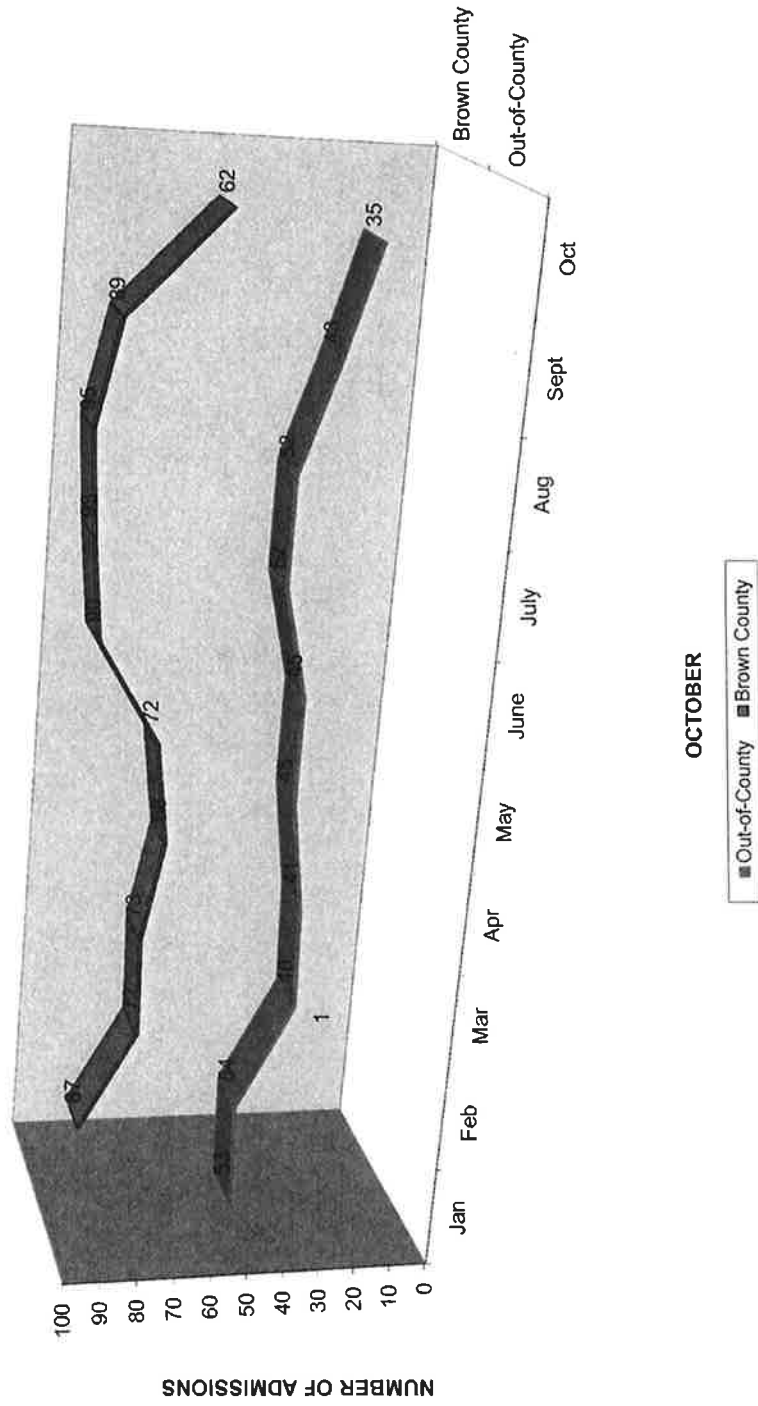
| AVERAGE LENGTH OF STAY | | | |
|------------------------|----------|----------|----------|
| Nicolet | 5 | 5 | 4 |
| TOTAL | 5 | 5 | 4 |

| AVERAGE LENGTH OF STAY BY COUNTY | | | |
|-------------------------------------|----------|----------|----------|
| Brown | 4 | 4 | 4 |
| Door | 3 | 5 | 5 |
| Kewaunee | 10 | 6 | 4 |
| Oconto | 4 | 6 | 4 |
| Marinette | 5 | 5 | 4 |
| Shawano | 8 | 3 | 4 |
| Waupaca | 0 | 5 | 3 |
| Menominee | 5 | 3 | 4 |
| Outagamie | 3 | 2 | 6 |
| Manitowoc | 7 | 5 | 5 |
| Winnebago | 1 | 0 | 0 |
| Other | 0 | 3 | 2 |
| TOTAL | 5 | 4 | 4 |

| | | | |
|---------|---------|-----|------|
| IN/OUTS | Current | YTD | 2011 |
| | 12 | 93 | 171 |

8a

BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- OCTOBER, 2012 NICOLET PSYCHIATRIC CENTER

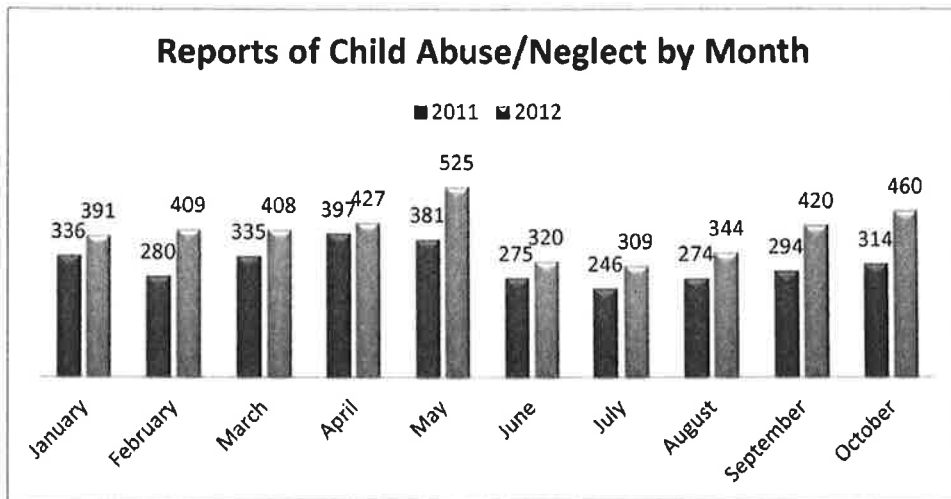


BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: October 2012

| | | |
|--------------------------------|-----|--|
| Voluntary Admissions | 14 | |
| Involuntary Admissions | 9 | |
| Voluntary Inpatient Days | 62 | |
| Involuntary Inpatient Days | 37 | |
| Voluntary Avg Length of Stay | 4.4 | |
| Involuntary Avg Length of Stay | 4.1 | |

The above data pertains to Brown County only

Per addendum to the memorandum of understanding, Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in the month of October



| Agency | Original Contract Amount | Amdt #1 | Amdt #2 | Amdt #3 | Amdt #4 | Amdt #5 | Updated Contract Amount |
|---|--------------------------|-----------|---------|---------|---------|---------|-------------------------|
| AC MANAGEMENT | \$404,405 | \$0 | | | | | \$404,405 |
| ADAMS AFH | \$98,448 | | | | | | \$98,448 |
| ADULT CARE LIVING OF NE WI | \$160,111 | | | | | | \$160,111 |
| ADRC | \$65,566 | | | | | | \$65,566 |
| ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC | \$10,000 | | | | | | \$10,000 |
| AMERICAN FOUNDATION OF COUNSELING SERVICES | \$254,230 | | | | | | \$254,230 |
| ANDERSON RECEIVING HOME | \$28,281 | | | | | | \$28,281 |
| ANGELS BY THE BAY DBA VISITING ANGELS | \$10,404 | | | | | | \$10,404 |
| ANGELS ON ARCADIAN | \$1,211,198 | | | | | | \$1,211,198 |
| ANNA'S HEALTHCARE (COUNTRY LIVING) | \$356,359 | \$0 | | | | | \$356,359 |
| ANU FAMILY SERVICES, INC. (FORMERLY PATH) | \$187,728 | | | | | | \$187,728 |
| APPLIED BEHAVIOR ANALYSTS LLC | \$141,089 | | | | | | \$141,089 |
| ARNOLD RECEIVING HOME | \$56,234 | | | | | | \$56,234 |
| ARTS AFH | \$29,124 | | | | | | \$29,124 |
| ASPIRO INC | \$3,109,663 | | | | | | \$3,109,663 |
| BELLIN PSYCHIATRIC CENTER | \$10,000 | | | | | | \$10,000 |
| BERGER AFH | \$56,774 | (\$4,856) | \$3,327 | | | | \$55,245 |
| BETHESDA | \$12,022 | | | | | | \$12,022 |
| BIRCH CREEK | \$186,500 | \$0 | | | | | \$186,500 |
| BISHOPS COURT | \$715,702 | | | | | | \$715,702 |
| BOLL ADULT CARE CONCEPTS | \$619,020 | \$0 | | | | | \$619,020 |
| BOURASSA AFH | \$18,725 | | | | | | \$18,725 |
| BORNEMANN NURSING HOME | \$56,304 | | | | | | \$56,304 |
| BRAZEAU AFH | \$16,296 | | | | | | \$16,296 |
| BROTOLOC HEALTH CARE SYSTEMS | \$906,048 | | | | | | \$906,048 |
| BRUNETTE AFH | \$54,972 | | | | | | \$54,972 |
| BRUSS SUPPORTIVE COMMUNITY LIVING | \$270,686 | | | | | | \$270,686 |
| BUSSE AFH | \$66,324 | | | | | | \$66,324 |
| CAPELLE AFH | \$56,532 | | | | | | \$56,532 |
| CARE FOR ALL AGES | \$137,899 | \$0 | | | | | \$137,899 |
| CARRINGTON MANOR ASSISTED LIVING | \$26,628 | \$0 | | | | | \$26,628 |
| CATHOLIC CHARITIES | \$171,606 | | | | | | \$171,606 |
| CENTERPIECE LLC | \$10,000 | | | | | | \$10,000 |
| CENTURY RIDGE OF GREEN BAY, INC. | \$450,024 | | | | | | \$450,024 |
| CEREBRAL PALSY INC. | \$1,265,405 | | | | | | \$1,265,405 |
| CHILDRENS SERVICE SOCIETY | \$78,226 | | | | | | \$78,226 |
| CHRISTENSEN AFH | \$22,956 | \$15,000 | \$4,116 | | | | \$42,072 |
| CLARITY CARE INC | \$1,856,942 | \$0 | | | | | \$1,856,942 |
| CLEARVIEW BRAIN INJURY CENTER | \$75,000 | | | | | | \$75,000 |
| COMFORT KEEPERS INC | \$650,000 | | | | | | \$650,000 |

| Agency | Original Contract Amount | Amdt #1 | Amdt #2 | Amdt #3 | Amdt #4 | Amdt #5 | Updated Contract Amount |
|--|--------------------------|------------|------------|---------|---------|---------|-------------------------|
| COMPANION CARE INC | \$43,596 | | | | | | \$43,596 |
| COMPASS DEVELOPMENT | \$1,345,620 | \$0 | \$0 | \$0 | | | \$1,345,620 |
| CONLEY AFH | \$35,636 | | | | | | \$35,636 |
| CRESTWOOD HEALTHCARE | \$31,070 | | | | | | \$31,070 |
| CROSSING THE BRIDGES | \$10,000 | | | | | | \$10,000 |
| CURO CARE LLC | \$400,000 | \$10,000 | | | | | \$410,000 |
| DARNELL RECEIVING HOME | \$25,924 | | | | | | \$25,924 |
| DEATHERAGE-VELEKE AFH | \$14,662 | | | | | | \$14,662 |
| DEBAERE AFH | \$67,980 | | | | | | \$67,980 |
| DEER PATH ESTATES, INC. | \$146,539 | | | | | | \$146,539 |
| DORN AFH | \$22,008 | | | | | | \$22,008 |
| DUNGARVIN WISCONSIN LLC | \$689,120 | | | | | | \$689,120 |
| DYNAMIC FAMILY SOLUTIONS | \$48,060 | \$0 | | | | | \$48,060 |
| EAST SHORE INDUSTRIES | \$64,675 | | | | | | \$64,675 |
| ELSNER AFH | \$13,821 | \$3,335 | | | | | \$17,156 |
| ENCOMPASS CHILD CARE | \$124,250 | | | | | | \$124,250 |
| ENGBERG AFH | \$39,216 | | | | | | \$39,216 |
| ETHAN HOUSE | \$212,134 | | | | | | \$212,134 |
| FAMILY SERVICE OF NORTHEAST WI, INC. | \$1,927,218 | \$0 | | | | | \$1,927,218 |
| FAMILY TRAINING PROGRAM | \$304,238 | | | | | | \$304,238 |
| FENLON AFH | \$19,992 | \$17,085 | (\$13,776) | | | | \$23,301 |
| G & I OCHS INC. | \$1,682,237 | \$0 | | | | | \$1,682,237 |
| GAUGER AFH | \$32,148 | | | | | | \$32,148 |
| GERI CARE CABIN LLC | \$36,826 | | | | | | \$36,826 |
| GJT LLC | \$15,000 | \$30,000 | | | | | \$45,000 |
| GOLDEN HOUSE | \$63,086 | | | | | | \$63,086 |
| GOLDEN HOUSE | \$21,924 | | | | | | \$21,924 |
| GOLTZ E. AFH | \$61,387 | | | | | | \$61,387 |
| GOLTZ J. AFH | \$76,724 | | | | | | \$76,724 |
| GONZALEZ AFH | \$75,000 | | | | | | \$75,000 |
| GOODWILL INDUSTRIES | \$191,232 | | | | | | \$191,232 |
| GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM) | \$70,000 | | | | | | \$70,000 |
| GRACYALNY, SUE | \$150,000 | | | | | | \$150,000 |
| GREEN BAY TRANSIT COMMISSION | \$25,000 | | | | | | \$25,000 |
| GREEN VALLEY ENTERPRISES INC | \$43,848 | | | | | | \$43,848 |
| GRONSETH AFH | \$129,094 | \$0 | | | | | \$129,094 |
| HARMONY LIVING CENTERS LLC | \$45,158 | (\$14,922) | \$0 | \$4,900 | | | \$35,136 |
| HEAD AFH | \$236,628 | | | | | | \$236,628 |
| HELPING HANDS CAREGIVERS | \$19,186 | \$800 | | | | | \$19,986 |
| HIETPAS AFH | \$38,601 | | | | | | \$38,601 |
| HOEFT AFH | | | | | | | |

| Agency | Original Contract Amount | Amdt #1 | Amdt #2 | Amdt #3 | Amdt #4 | Amdt #5 | Updated Contract Amount |
|---|--------------------------|----------|------------|---------|---------|---------|-------------------------|
| HOFF AFH | \$62,886 | | | | | | \$62,886 |
| HOME INSTEAD SENIOR CARE | \$461,052 | | | | | | \$461,052 |
| HOMES FOR INDEPENDENT LIVING | \$5,019,498 | \$0 | | | | | \$5,019,498 |
| IMPROVED LIVING SERVICES | \$754,268 | \$0 | | | | | \$754,268 |
| INFINITY CARE INC | \$305,513 | | | | | | \$305,513 |
| INNOVATIVE COUNSELING(AUTISM) | \$21,682 | | | | | | \$21,682 |
| INNOVATIVE SERVICES | \$12,446,960 | \$0 | \$0 | \$0 | \$0 | \$0 | \$12,446,960 |
| INTEGRATED COMMUNITY SERVICES(Oct-Dec contract) | \$68,912 | | | | | | \$68,912 |
| INTERIM HEALTHCARE STAFFING | \$38,335 | | | | | | \$38,335 |
| J & DEE INC. | \$1,400,266 | | | | | | \$1,400,266 |
| KAKUK AFH | \$31,452 | \$366 | | | | | \$31,818 |
| KALISHEK AFH | \$48,451 | | | | | | \$48,451 |
| KCC FISCAL AGENT SERVICES | \$4,822,562 | \$0 | | | | | \$4,822,562 |
| KCC SERVICES INC | \$5,000 | | | | | | \$5,000 |
| KINDRED HEARTS | \$682,392 | \$0 | | | | | \$682,392 |
| KLAPPER AFH | \$7,000 | | | | | | \$7,000 |
| KLARKOWSKI AFH | \$16,000 | | | | | | \$16,000 |
| KLECZKA-VOGEL AFH | \$77,376 | | | | | | \$77,376 |
| KLEIN, DR. (AUTISM) | \$220,591 | | | | | | \$220,591 |
| KUNZ AFH | \$17,000 | | | | | | \$17,000 |
| KUSKE AFH | \$25,692 | | | | | | \$25,692 |
| LAMERS BUS LINES, INC. | \$610,402 | | | | | | \$610,402 |
| LANCASTER GARDENS | \$50,000 | \$0 | | | | | \$50,000 |
| LAURENT AFH | \$76,752 | | | | | | \$76,752 |
| LEVY AFH | \$17,976 | | | | | | \$17,976 |
| LISKA, JOANN | \$5,000 | | | | | | \$5,000 |
| LUTHERAN SOCIAL SERVICES | \$1,058,225 | | | | | | \$1,058,225 |
| LUTHERAN SOCIAL SERVICES-HOMME | \$125,000 | | | | | | \$125,000 |
| LYONS, KATHLEEN | \$136,068 | | | | | | \$136,068 |
| MACHT VILLAGE PROGRAMS INC | \$837,019 | | | | | | \$837,019 |
| MALINSKI AFH | \$54,466 | \$11,286 | (\$38,236) | | | | \$27,516 |
| MALONE AFH | \$25,536 | \$5,555 | | | | | \$31,091 |
| MARLA VIST MANOR ASSISTED LIVING | \$190,909 | \$0 | | | | | \$190,909 |
| MARTIN AFH | \$3,100 | | | | | | \$3,100 |
| MATTHEWS SENIOR LIVING | \$50,000 | \$17,000 | | | | | \$67,000 |
| MCCORMICK MEMORIAL HOME | \$118,466 | \$0 | | | | | \$118,466 |
| MELOHN AFH | \$38,472 | | | | | | \$38,472 |
| MILQUETTE AFH | \$21,528 | | | | | | \$21,528 |
| MOMMAERTS RECEIVING HOME | \$28,281 | | | | | | \$28,281 |
| MOORE AFH | \$41,227 | | | | | | \$41,227 |

| Agency | Original Contract Amount | Amdt #1 | Amdt #2 | Amdt #3 | Amdt #4 | Amdt #5 | Updated Contract Amount |
|--|--------------------------|-------------|---------|---------|---------|---------|-------------------------|
| MYSTIC ACRES LLC | \$70,192 | | | | | | \$70,192 |
| MYSTIC CREEK LLC | \$73,318 | | | | | | \$73,318 |
| MYSTIC MEADOWS LLC | \$68,918 | | | | | | \$68,918 |
| NEMETZ AFH | \$69,682 | \$1,904 | | | | | \$71,586 |
| NEW COMMUNITY SHELTER* | \$40,000 | | | | | | \$40,000 |
| NEW CURATIVE REHABILITATION | \$1,211,772 | \$0 | \$0 | | | | \$1,211,772 |
| NEW VIEW INDUSTRIES | \$33,166 | | | | | | \$33,166 |
| NEW VISIONS TREATMENT HOMES OF WI, INC | \$66,600 | | | | | | \$66,600 |
| OCONNOR AFH | \$59,916 | (\$13,021) | | | | | \$46,895 |
| OPTIONS LAB INC | \$5,000 | | | | | | \$5,000 |
| OPTIONS TREATMENT | \$313,790 | | | | | | \$313,790 |
| ORLICH AFH | \$94,846 | | | | | | \$94,846 |
| OSTAPYUK AFH | \$45,050 | | | | | | \$45,050 |
| PANTZLAFF AFH | \$71,808 | | | | | | \$71,808 |
| PARAGON INDUSTRIES | \$844,531 | | | | | | \$844,531 |
| PARENT TEAM | \$35,000 | \$5,000 | | | | | \$40,000 |
| PARENTEAU AFH | \$41,964 | | | | | | \$41,964 |
| PARKER AFH | \$19,158 | | | | | | \$19,158 |
| PARMENTIER AFH | \$58,208 | \$21,209 | | | | | \$79,417 |
| PATIENT PINES | \$150,000 | | | | | | \$150,000 |
| PIANTEK RECEIVING HOME | \$2,357 | | | | | | \$2,357 |
| PNUMA HEALTH CARE | \$243,533 | \$0 | | | | | \$243,533 |
| PRODUCTIVE LIVING SYSTEMS | \$644,181 | \$0 | | | | | \$644,181 |
| RAVENWOOD BEHAVIORAL HEALTH | \$25,428 | | | | | | \$25,428 |
| REBEKAH HAVEN | \$86,755 | | | | | | \$86,755 |
| REHAB RESOURCES | \$125,886 | | | | | | \$125,886 |
| REM-WISCONSIN II, INC. | \$1,691,553 | \$0 | | | | | \$1,691,553 |
| RESCARE WISCONSIN INC | \$24,909 | | | | | | \$24,909 |
| ROFFERS AFH | \$23,352 | \$800 | | | | | \$24,152 |
| SALDANA AFH | \$16,750 | | | | | | \$16,750 |
| SAMARITAN COUNSELING CENTER | \$57,168 | | | | | | \$57,168 |
| SCHAUMBERG, LAURIE | \$280,058 | (\$250,058) | | | | | \$20,000 |
| SCHULTZ AFH | \$103,740 | | | | | | \$103,740 |
| SELTZER AFH | \$13,843 | \$6,080 | | | | | \$19,923 |
| SKORCZEWSKI AFH | \$18,660 | | | | | | \$18,660 |
| SLAGHT AFH | \$67,990 | \$1,600 | | | | | \$69,590 |
| SMET AFH | \$52,241 | | | | | | \$52,241 |
| SOUTHERN HOME CARE | \$28,762 | | | | | | \$28,762 |
| ST. VINCENT | \$265,215 | | | | | | \$265,215 |
| STARR/DINGER AFH | \$23,700 | \$4,775 | \$275 | | | | \$28,750 |

| Agency | Original Contract Amount | Amdt #1 | Amdt #2 | Amdt #3 | Amdt #4 | Amdt #5 | Updated Contract Amount |
|--------------------------------|--------------------------|-------------|------------|---------|---------|---------|-------------------------|
| TALBOT AFH | \$23,824 | | | | | | \$23,824 |
| TANZI AFH | \$84,322 | | | | | | \$84,322 |
| TIPLER AFH | \$61,080 | | | | | | \$61,080 |
| TREMPEALEAU CO HEALTH CARE | \$280,058 | | | | | | \$280,058 |
| TRUDELL AFH | \$16,272 | | | | | | \$16,272 |
| VALLEY PACKAGING INC. | \$12,235 | | | | | | \$12,235 |
| VERBONCOUVER AFH | \$55,205 | \$7,891 | \$4,500 | | | | \$67,596 |
| VILLA HOPE | \$1,414,110 | | | | | | \$1,414,110 |
| WARREN, JOHN MD | \$131,000 | | | | | | \$131,000 |
| WAUSAUKEE ENTERPRISES | \$22,678 | | | | | | \$22,678 |
| WEBER RECEIVING HOME | \$28,281 | | | | | | \$28,281 |
| WEYENBERG AFH | \$44,676 | | | | | | \$44,676 |
| WILLOWCREEK AFH | \$404,568 | | | | | | \$404,568 |
| WISCONSIN EARLY AUTISM PROJECT | \$401,050 | | | | | | \$401,050 |
| YU AFH | \$16,666 | | | | | | \$16,666 |
| ZAMBON AFH | \$20,592 | | | | | | \$20,592 |
| ZIELKE, JON AFH | \$32,802 | | | | | | \$32,802 |
| ZIESMER AFH | \$77,439 | \$0 | | | | | \$77,439 |
| TOTAL | \$62,829,441 | (\$133,171) | (\$39,794) | \$4,900 | \$0 | \$0 | \$62,661,376 |
| 2012 Contracts Sent: 178 | | | | | | | |
| 2012 Contracts Returned: 177 | | | | | | | |

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: November 19, 2012

| REQUEST FOR NEW NON-CONTINUOUS VENDOR | | | |
|--|-----------------------|----------------|---------------|
| VENDOR | SERVICES | DATE REQUESTED | DATE APPROVED |
| The Parenting Network | Parenting Classes | 1/6/12 | 2/15/12 |
| Thomas, Cassandra | Mileage | 1/6/12 | 2/15/12 |
| Bailey, Maria | Mileage | 1/6/12 | 2/15/12 |
| Stanley Steemer | Carpet Cleaning | 1/6/12 | 2/15/12 |
| Oshkosh Cab Company | Transportation | 1/17/12 | 2/15/12 |
| First Choice Property Care, LLC | Snow Removal | 1/25/12 | 2/15/12 |
| Down to Earth Nutrition and Massage, LLC | Supplements | 2/22/12 | 4/18/12 |
| Salm Plumbing Inc. | Repairs | 3/6/12 | 4/18/12 |
| Schommer, Kristina | Respite | 3/19/12 | 4/18/12 |
| Shefchik, Marcia | Respite | 3/19/12 | 4/18/12 |
| Advanced Multimedia Devices | Equipment | 3/20/12 | 5/16/12 |
| Uhlig, Carrie | Translation Services | 3/23/12 | 5/16/12 |
| Peter Piper Kiddie Nurseries | Daycare | 4/2/12 | 5/16/12 |
| DNL Construction Inc. | Remodel | 4/2/12 | 5/16/12 |
| Weighted Wearables, LLC | Adaptive Aid | 4/13/12 | 6/20/12 |
| Then Language Express, Inc. | Supplies | 4/24/12 | 6/20/12 |
| Monona Mediation & Counseling | Assessment | 4/24/12 | 6/20/12 |
| Guarding your Angels Inc. | Daycare | 5/10/12 | 6/20/12 |
| Trail Creek Apartments | Rent | 5/25/12 | 7/18/12 |
| The Home Security Store Inc. | Supplies | 5/25/12 | 7/18/12 |
| Tri-County Memorial Hospital | Services | 5/25/12 | 7/18/12 |
| Baugh, Diane | Respite | 7/11/12 | 8/15/12 |
| TherAdapt Products Inc. | Supplies | 7/11/12 | 8/15/12 |
| Doxtator, Gerald | Respite | 7/11/12 | 8/15/12 |
| Creekwood Apartments LLC | Rent | 8/1/12 | 8/15/12 |
| Reversing the Trend | Supervised Visits | 8/17/12 | 10/17/12 |
| KinderCare #000481 | Daycare | 8/17/12 | 10/17/12 |
| Out and About Senior Services | Transportation | 8/28/12 | 10/17/12 |
| Golden Care Services Inc. | Guardianship Services | 8/30/12 | 10/17/12 |
| AJ Chem Dry of Green Bay | Cleaning Services | 8/30/12 | 10/17/12 |
| Transmotive Auto Services LLS | Vehicle Modifications | 8/31/12 | 10/17/12 |

| REQUEST FOR NEW NON-CONTINUOUS VENDOR | | | |
|---------------------------------------|--------------|----------------|---------------|
| VENDOR | SERVICES | DATE REQUESTED | DATE APPROVED |
| Settle Inn | Hotel stay | 9/10/12 | 10/17/12 |
| Rubber Stamp Mfg | Products | 9/10/12 | 10/17/12 |
| Village of Bellevue | Water bill | 10/2/12 | |
| Knoche, Carol | Rent | 10/2/12 | |
| Hopeful Haven, Inc | Respite | 10/18/12 | |
| Fahrenkrug, Kimberly | Respite | 10/18/12 | |
| Dietrich, Barbara | Respite | 10/18/12 | |
| Sustman, Mark | Rent | 10/18/12 | |
| Mike Bennett Construction LLC | Construction | 10/31/12 | |

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: November 19, 2012

| REQUEST FOR NEW VENDOR CONTRACT | | | | |
|-------------------------------------|---------------------------------|--------------------|-------------------|------------------|
| VENDOR | SERVICES | CONTRACT AMOUNT | DATE REQUESTED | DATE APPROVED |
| Curo Care LLC | Adult Family Home | \$304,146 | 1/6/12 | 2/15/12 |
| Mystic Meadows, LLC | Adult Family Home | \$68,918 | 1/6/12 | 2/15/12 |
| Mystic Creek, LLC | Adult Family Home | \$73,318 | 1/6/12 | 2/15/12 |
| Mystic Acres, LLC | Adult Family Home | \$70,192 | 1/6/12 | 2/15/12 |
| Patient Pines Assisted Living | CBRF | \$150,000 | 2/6/12 | 4/18/12 |
| Parent Team LLC | Parent Coaching | \$35,000 | 3/6/12 | 4/18/12 |
| Klarkowski Adult Family Home | Adult Family Home | \$16,000 | 4/7/12 | 5/16/12 |
| Greenfield Rehabilitation | Rehab at CTC | \$25,000 | 5/8/12 | 6/20/12 |
| Lancaster Gardens | CBRF | \$50,000 | 5/15/12 | 7/18/12 |
| Green Valley Enterprises Inc. | Day Services | \$25,000 | 5/25/12 | 7/18/12 |
| Matthews Senior Living | CBRF | \$50,000 | 6/21/12 | 8/15/12 |
| Klapper Adult Family Home | Adult Family Home | \$8,000 | 9/4/12 | 10/17/12 |
| Kunz Adult Family Home | Adult Family Home | \$17,000 | 9/7/12 | 10/17/12 |
| Advocates for Healthy Living LLC | Treatment Foster Home Agency | \$10,000 | 9/7/12 | 10/17/12 |
| Crossing The Bridges | Wrap Around Services | \$10,000 | 9/10/12 | 10/17/12 |
| Centerpiece LLC | Autism Services | \$10,000 | 9/17/12 | 10/17/12 |
| Martin Adult Family Home | Adult Family Home | \$3800 | 10/31/12 | |
| Stevens Adult Family Home | Adult Family Home | \$3000 | 11/14/12 | |